

Town Council Meeting Minutes
July 20, 2015
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The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Councilmember Richard Langford, Councilmember Harry C. Mason, Jr., Councilmember Martha B. Roby, and Councilmember Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Gail S. Marshall, Police Chief James Fenwick, and Director of Community Development John Cooley. Councilmember Henry Lee Carter was absent.

PLEDGE OF ALLEGIANCE

The Town Manager led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Town Manager called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to adopt the agenda, as presented. On vote, Councilmember Carter – absent, Councilmember Langford – aye, Councilmember Mason – aye, Councilmember Roby – aye, and Councilmember Sherman – aye. The motion carried unanimously.

ELECTION OF MAYOR

The Town Manager called for nominations for Mayor. Motion was made by Councilmember Sherman, seconded by Councilmember Roby, to nominate Councilmember Mason to serve as Mayor for a term of one year (July 1, 2015 – June 30, 2016). There being no more nominations, motion was made by Councilmember Roby, seconded by Councilmember Sherman, to close the nominations. On roll call vote, Councilmember Roby – aye, Councilmember Sherman – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Mason – abstained. Motion carried.

The Town Manager handed the gavel over to Mayor Mason. Mayor Mason thanked Council for their confidence again and their support. Mayor Mason also thanked the Town Manager, Department Heads, and the rest of the Town staff for their support.

ELECTION OF VICE-MAYOR

Mayor Mason called for nominations for Vice-Mayor. Motion was made by Mayor Mason, seconded by Councilmember Sherman, to nominate Councilmember Roby as Vice-Mayor for a term of one year (July 1, 2015 – June 30, 2016). There being no more nominations, motion was made by Councilmember Sherman, seconded by Councilmember Langford, to close the nominations. On roll call vote: Councilmember Langford – aye, Councilmember Roby – aye, Councilmember Sherman – aye, Councilmember Carter – absent, and Mayor Mason – aye. Motion carried.

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PUBLIC HEARING – TOWN COUNCIL HELD A PUBLIC HEARING ON A RESOLUTION (RES2015-02) IN SUPPORT OF ORANGE COUNTY’S APPLICATION FOR ENTERPRISE ZONE STATUS

A Public Hearing was held on Monday, July 20, 2015 at 7 p.m. in the Town of Orange Community Meeting Room regarding the Town of Orange’s boundaries and incentives for the proposed Orange County Enterprise Zone. The Public Hearing was properly advertised in advance as required by the Virginia Department of Housing and Community Development under their Enterprise Zone application guidelines.

List of Attendees: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmember Richard Langford and Frederick W. Sherman, Jr. Councilmember Henry Lee Carter was absent.

The Mayor opened the Public Hearing and called for a staff presentation. Mr. John Cooley, Director of Community Development, outlined the Town’s Resolution in support of Orange County’s Application for Enterprise Zone Status.

The Mayor called for Public Comment. Mr. Jim Raughand, Coordinator and Leader of the Orange County Tea Party, appeared before Council regarding the Enterprise Zone Application and its impact on the United Nations Agenda 21.

The Mayor called for questions or comments from Town Council. There being no further comment, Mayor called for a vote, if any, from Town Council.

Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to move that Town Council adopt Resolution (RES2015-02), as presented, supporting Orange County’s Application for Enterprise Zone Status, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

Police Chief James Fenwick introduced the Town’s new Police Lieutenant, Kiline Madison. Vice-Mayor Roby welcomed Lieutenant Madison. Vice-Mayor Roby thanked the entire department for checking on her home, while she was out of town, due to the recent break-ins on Red Hill Road and Boxley Lane. (From August 17th minutes: Vice-Mayor Roby requested that the minutes of July 20, 2015 reflect that their neighbor (not the Roby’s) called the police department to check on suspicious activity at their home while they were out of town with the death of Bert’s father.

Chief Fenwick also presented Life Saving’s Awards to Police Officers Robert Bragg and Wesley Spicer from an incident back on April 20, 2015.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF JUNE 15, 2015

Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to adopt the Town Council meeting minutes of June 15, 2015, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

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REPORTS

Vice-Mayor Roby stated that she learned from a PD-9 email that PJM had now withdrawn all of the Pratts project from their construction status listing, with the exception of a minor job to install circuit breakers at the Gordonsville substations. Vice-Mayor Roby stated that this included the new transmission line from Remington to Pratts, and the line from Remington to Gordonsville.

The Director of Community Development reported that the base asphalt on Phase II of the Byrd Street Project was moving forward. The Director of Community Development stated that the completion date had now been moved up to August 16th.

Councilmember Sherman inquired on the status on the LOVE sign to be placed in the Town. The Director of Community Development stated that he met recently with Leigh and Jayson from the Orange County Tourism Office and that they were moving forward with the artwork being constructed. The Director of Community Development stated that the sign would be placed in Taylor Park.

UNFINISHED BUSINESS

Councilmember Sherman commended the Town Manager on his report outlining the Town's financials for the end of FY15.

The Town Manager reported that the FY15 Audit would take place at the end of August.

The Town Manager also reported that he hoped to have a new Director of Finance hired by the end of the week.

NEW BUSINESS

TOWN COUNCIL DISCUSSED PROPERTY TRANSFERS BETWEEN CSX AND TOWN OF ORANGE

The Director of Community Development reported that staff had been in discussions with CSX and Buckingham Branch Railroad personnel regarding railroad owned property within the Town. The Director of Community stated that the discussions resulted in the following:

1. CSX owns the parcel identified as VA-137-1073859 and the Town of Orange owns the parcel identified as VA-137-1074037. CSX and Town staff has tentatively agreed, with Council's approval, to swap the ownership of these two parcels.
2. CSX owns the two parcels identified as VA-137-1073876 and VA-137-1073877 and has agreed to lease these two parcels of land to the Town for parking.

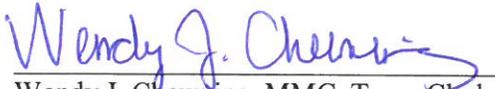
The Director of Community Development stated that staff needed authorization from Council to proceed. After discussion, it was the consensus of Council to proceed with the parcel exchanges with CSX, after a public hearing was advertised and took place.

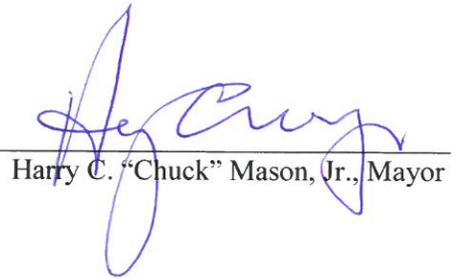
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TOWN COUNCIL CONSIDERED ORDINANCE (ORD2015-03) ALLOWING FOR THE PROSECUTION OF TRAFFIC OFFENSES

Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to adopt ORD2015-03, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

With no further business the meeting adjourned at 7:50 p.m.


Wendy J. Chewning, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

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The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford, Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Gail S. Marshall, Director of Finance Norris John, Director of Community Development John Cooley, and Police Chief James Fenwick.

PLEDGE OF ALLEGIANCE

Councilmember Langford led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to adopt the agenda, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

The Town Manager introduced the Town's new Director of Finance Norris John.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF JUNE 15, 2015

Motion was made by Councilmember Langford, seconded by Councilmember Carter, to adopt the Town Council meeting minutes of July 20, 2015, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously. Vice-Mayor Roby requested that the minutes of July 20, 2015 reflect that their neighbor (not the Roby's) called the police department to check on suspicious activity at their home while they were out of town with the death of Bert's father.

REPORTS

The Executive Director of Orange Downtown Alliance gave an update on the Edible Fest that was held back on Saturday, August 8th in the Town. Mr. Curtis stated that turnout this year was the lowest yet, and projected losses were nearly two thousand dollars.

Vice-Mayor Roby stated that the Rappahannock-Rapidan Regional Commission would meet next on Wednesday, August 26th.

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UNFINISHED BUSINESS

Councilmember Sherman inquired when Dominion Virginia Power would be advertising for their transmission line. The Town Manager stated that he had spoken to Dominion and knew that they wished to speak to Council at some point. The Town Manager stated further that it was projected that fourteen transmission poles in the Town would be replaced.

NEW BUSINESS

TOWN COUNCIL CONSIDERED A RESOLUTION (RES2015-03) ADOPTING THE RSA WATER RATE AT \$3.033 PER 1,000 GALLONS BEGINNING on OCTOBER 1, 2015

The Town Manager reported that the calculations had been done and staff was recommending that the new RSA water rate beginning October 1, 2015 be \$3.033 per 1,000 gallons.

Motion was made by Councilmember Sherman, seconded by Councilmember Langford, to adopt Resolution (RES2015-03), as presented, adopting the RSA water rate at \$3.033 per 1,000 gallons beginning on October 1, 2015. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN CONSIDERED A RESOLUTION (RES2015-04) CARRING FORWARD FUNDS FROM FY15 TO FY16

The Town Manager reported that the Town Attorney had instructed him that due to the fact that more than one percent of the budget was involved with Resolution (RES2015-04) because of the overruns on Byrd Street that we would have to have a Public Hearing before the carry forward adoption could take place. The Town Manager recommended that Town Council only adopt the portion of Resolution (RES2015-04) this evening that involved the Transfer of Funds from Fund 70 to Fund 10 and funds involving the Water Fund 30 and leave everything else to be considered after a public hearing could be advertised and scheduled. The Town Manager recommended further that the Public Hearing be held on Tuesday, September 8th during a work session meeting.

After discussion, it was the consensus of Council to authorize staff to advertise the carry forwards Public Hearing for Tuesday, September 8, 2015 at 6 p.m. because of the Monday, September 7th Labor Day holiday.

Motion was also made by Councilmember Sherman, seconded by Vice-Mayor Roby, to adopt Resolution (RES2015-04), as amended, transferring funds from Fund 70 to Fund 10 and carryover funds for the Water Fund. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

BE IT RESOLVED, by the Town Council of the Town of Orange, that the following items be carried forward from budget year FY15 to FY16:

Transfer Funds from Fund 70 to Fund 10

• From Fund 70 - Equity in Cash	99.0000.29700	\$ 95,000
• To Fund 10 - Equity in Cash	99.0000.29100	\$ (95,000)
• To Fund 10 - Cash in Fund	10.0000.11000	\$ 95,000
• From Fund 70 - Cash in Fund	70.0000.11000	\$ (95,000)
• Transfers Fund 10	10.0000.99999	\$ (95,000)
• Transfers Fund 70	70.0000.99999	\$ 95,000

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WATER FUND 30

Chart Recorder System

• Automotive/Computer/Software	30.6370.58207	\$ 14,610
• Contingency	30.8300.59900	\$ (14,610)

Reservoir Maintenance - Standpipe

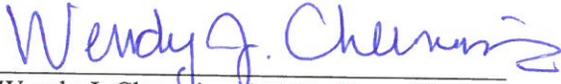
• Automotive/Computer/Software	30.6380.56057	\$ 41,875
• Contingency	30.8300.59900	\$ (13,237)
• Reserves	30.0000.32505	\$ (28,638)

Councilmember Sherman inquired about a completion date for Byrd Street. The Director of Community Development stated that a top coat of surface paving asphalt would be down by September 4th for the September 5th Chamber Street Festival. Councilmember Sherman stated that Byrd Street definitely needed to be open in time for the Street Festival, but that it would be nice if it could be open before Orange started back to school too.

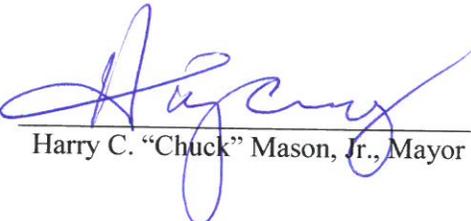
Mayor Mason stated that staff had done a great job on the Byrd Street Project.

Councilmember Carter stated that there should be some sort of appeals process for mandates.

With no further business the meeting adjourned at 7:45 p.m.



Wendy J. Chewning, MMC, Town Clerk



Harry C. "Chuck" Mason, Jr., Mayor

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The Orange Town Council held a work session meeting at 6:00 p.m. in the Town of Orange Community Center Meeting Room. Town Councilmembers present were: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford, and Frederick W. "Rick" Sherman, Jr. Staff members present were: Town Manager Gregory W. Woods, Town Clerk Wendy J. Chewning, MMC, Director of Finance Norris John, Police Chief James Fenwick, and Director of Community Development John Cooley.

CALL TO ORDER

Mayor Mason opened the meeting. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to adopt the agenda, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN COUNCIL HELD A PUBLIC HEARING ON AMENDMENTS TO THE TOWN'S FY2015-16 BUDGET

Mayor Mason called for a staff presentation. The Town Manager reported that the overruns on Byrd Street were actually \$624,635 as reflected in Resolution (RES2015-05) not what was written in the memorandum dated September 2, 2015. The Town Manager reported further that Resolution (RES2015-05) before Council for consideration also included appropriations for ADA Ramps for Selma/Madison Roads and Police Detective Cars as well as, a carryover for the Financial System.

Mayor Mason opened the public hearing and called for public comment. Len Koczur stated that he had already asked the Town Manager, prior to the meeting, why the Police Cars were not included in the budget. The Town Manager stated that they were not sure of the costs of the police cars at that time, and that we were unsure about the sales tax issue with the County. There being no further public comment, Mayor Mason closed the public hearing.

Councilmember Sherman inquired whether there would be any more requests for overages on Byrd Street. The Director of Community Development stated that there should not be any more major deviations that would change the total very much. The Director of Community Development stated that staff planned to talk to someone higher up at Draper Aden about the Construction Inspection costs, but believed that the Engineering costs of the Byrd Street Project were probably legitimate. The Director of Community Development stated that September 4, 2015 was the substantial completion date, but that another punch list walk through was scheduled for Monday, September 14, 2015. The Director of Community Development stated that over the next couple of weeks staff would be making sure that the project was completely up to speed.

The Town Manager reported that the new Financial System went live on September 1, 2015 except for the payroll and human resources portion. The Director of Finance stated that staff was excited about the new system and that so far things were moving pretty smoothly with only a few hiccups.

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After discussion, motion was made by Councilmember Langford, seconded by Councilmember Carter, to adopt Resolution (RES2015-05), as presented, and Appropriation Ordinance (ORD2015-03), as amended. On roll call vote: Councilmember Carter – aye, Councilmember Langford – aye, Vice-Mayor Roby – aye, Councilmember Sherman – aye, and Mayor Mason – aye. The motion carried unanimously.

BE IT RESOLVED, by the Town Council of the Town of Orange, that the following items be carried forward from budget year FY15 to FY16:

EXPENSES-

GENERAL FUND – FUND 10

Byrd Street

•	FY-2015 Unspent Project Costs	10.9400.58213	\$ 373,905
•	Add'l Cost & Change Orders	10.9400.58213	\$ 624,635
•	Reserves	10.0000.32505	\$ 195,738
•	FY-2015 Unreimbursed Funding	10.0000.33134	\$ (986,367)
•	Add'l Reimbursement Cost & COs	10.0000.33134	\$ (207,911)

ADA Ramps – Selma & Madison Roads

•	Project Costs	10.9400.58234	\$ 144,000
•	Reimbursement Project Cost	10.0000.33145	\$ (72,000)
•	Reserves	10.0000.32505	\$ (72,000)

Financial System

•	FY-2015 Unspent Project Costs	10.9400.58207	\$ 90,067
•	Reserves	10.0000.32505	\$ (90,067)

Police Detective Cars

•	Police Vehicles	10.9400.58205	\$ 67,500
•	Reserves	10.0000.32505	\$ (67,500)

TOWN COUNCIL CONSIDERED RESOLUTION (RES2015-06) APPROVING ECONOMIC DEVELOPMENT INCENTIVES FOR BUSINESS WITH 25 OR MORE FULL TIME EMPLOYEES

The Town Manager reported that revenues for the Town could be increased by raising taxes, growth, cutting costs, or creating a new revenue (i.e., leachate). The Town Manager reported further that staff had been brainstorming and had come up with a resolution which would be an incentive to keep employers in the Town or hopefully entice them to come to Town.

A lengthy discussion was held on the Town of Orange's current Enterprise Zone Incentive Program and Orange County's Enterprise Zone application be submitted on behalf of the County and both the Towns of Orange and Gordonsville. Mayor Mason recommended that since the annual VML conference was being held in Richmond this year that he was recommending that a few members of Council get together with the Town Manager and go visit State Department of Housing and Community Development (DHCD) office and let them know just how important this program is to the Town of Orange. It was consensus to have staff try to set-up a meeting with DHCD while staff was attending the VML Conference in October.

After discussion, motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, adopting Resolution (RES2015-06), as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

WHEREAS, Town of Orange desires to broaden and diversify its tax base through economic development incentives while maintaining economic stability within the Town; and

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WHEREAS, the economic development incentives seek to capitalize on the Town's existing assets while encouraging new business recruitment and retention; and

WHEREAS, the public benefits of economic growth include an increased property tax base to support municipal services, schools, and other taxing authorities, the creation of jobs to gainfully employ the citizens of the community, and increased sales tax revenues; and

WHEREAS, economic development within the Town is supported by the goals and objectives of the adopted Comprehensive Plan:

THEREFORE, BE IT RESOLVED by the Council for the Town of Orange that the following economic development incentive be established:

Economic Development Incentive:

Purpose: The Town encourages the expansion of economic development options that promote the wellbeing and growth of the business community; diversify the tax base; and offer improved opportunities for its citizens.

Objectives: The Economic Development Incentive provides a cash incentive to new businesses which:

- a. Have a minimum of 25 full time employees
- b. Own the property where the business is located

Program Criteria: This program allows a cash incentive based on the actual value, schedule, and payment of Town real property taxes for three (3) years. This program also allows for a cash incentive for each new full time position (full time employee (FTE)) created and filled above the year one employment level.

Year	Financial Incentive	New Full Time Employee Incentive
Year 1	75%	\$0.00
Year 2	50%	\$0.00
Year 3	25%	\$50 per each FTE over year one employment level up to \$500.00
Year 4	0%	\$50 per each FTE over year one employment level up to \$500.00
Year 5	0%	\$50 per each FTE over year one employment level up to \$500.00

Mayor Mason stated that he thought ODA would be requesting time on the September 21st Town Council agenda to discuss next year's Edible Fest.

TOWN COUNCIL HELD A CLOSED SESSION UNDER STATE CODE 2.2-3711 SUBSECTION 1 REGARDING PERSONNEL

Motion was made by Mayor Mason, seconded by Councilmember Sherman, to convene into Closed Session under the provision of Section 2.2-3711 subsection 1 regarding personnel. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

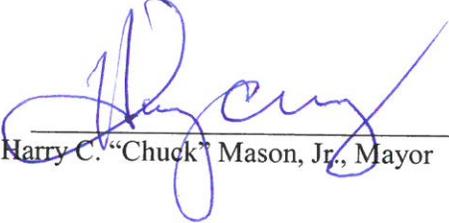
A five minute recess was held prior to the Closed Session beginning.

Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to leave Closed Session and reconvene into the regular session. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously. All members swore that they only discussed matters lawfully permitted under the State Code and so noted in the motion convening the Closed Session.

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With no further business the meeting adjourned at 7:45 p.m.


Wendy J. Chewning, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

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The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford, Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Deputy Town Clerk Kimberly Strawser, CMC, Town Attorney Gail S. Marshall, Director of Finance Norris John, and Director of Community Development John Cooley. Councilmember Richard Langford and Town Clerk Wendy J. Chewning, MMC, were absent.

PLEDGE OF ALLEGIANCE

Town Attorney Gail S. Marshall led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Deputy Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Sherman, seconded by Vice-Mayor Roby, to adopt the agenda, as amended, with the addition of the consideration of cancelling the October 5th work session, under new business. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

Mr. Jeff Curtis, Executive Director of Orange Downtown Alliance stated that Byrd Street looked great.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF AUGUST 18TH AND SEPTEMBER 8TH, 2015

Motion was made by Vice-Mayor Roby, seconded by Councilmember Sherman, to adopt the Town Council meeting minutes of August 18th and September 8th, 2015, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

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REPORTS

APPEARANCE BY ORANGE COUNTY ADMINISTRATOR, BRYAN DAVID – STATUS OF HAPPENINGS IN THE COUNTY

Orange County Administrator, Bryan David, appeared before Council and gave a brief synopsis of what had been happening in the County. Mr. David congratulated Council on the completion of the Byrd Street project. Councilmember Sherman inquired about a letter of support from Ed Scott in regards to the Enterprise Zone. Mr. David stated that the application was due August 1st and had already been submitted. Vice-Mayor Roby thanked Mr. David for the report and stated she looked forward to his report every six months. Councilmember Carter thanked Mr. David for coming and asked that the town and county work together on Rt. 20 east of the town limits to Porter Road in regards to the water/sewer issue. Councilmember Carter suggested setting up a liaison committee to look into this. Mr. David stated that he would bring the suggestion to the Board of Supervisors.

APPEARANCE BY ODA EXECUTIVE DIRECTOR, JEFF CURTIS – 2016 EDIBLE FOOD FEST

Orange Downtown Alliance Executive Director, Jeff Curtis, appeared before Council to present the analysis of the 2015 Edible Food Festival. Mr. Curtis reported that the festival had not been profitable. Mr. Curtis stated that ODA had tried for four years now and it was just not working and they wish to focus on things that do work. Mr. Curtis reported that he had proposed to the ODA Board not to pursue the Edible Food Festival next year.

UNFINISHED BUSINESS

TOWN COUNCIL CONTINUED A DISCUSSION ON ADA CROSSWALKS

The Director of Community Development reviewed his memo dated September 15th in regards to the ADA Ramp Project with Council. The Director of Community Development reported that staff received one bid for the ADA Ramp Improvements project and that was rejected due to the bid price being in excess of the entire project budget.

After discussion, motion was made by Councilmember Sherman, seconded by Vice-Mayor Roby, to rebid the project with two phases at the recommendation from staff – Phase 1 would be the four ADA ramps on Madison Road and Phase 2 would be the 14 ADA ramps on Selma Road that could be done later in the spring. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

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TOWN COUNCIL CONSIDERED ORDINANCE (ORD2015-04) AMENDING SECTION 2-281 – SMALL PURCHASES OF THE TOWN CODE

The Town Manager reported that back in November of 2010 that Town Council adopted staff's recommendations to the Procurement Policy, but an actual ordinance was never adopted. The Town Manager recommended that Town Council adopt the ordinance now to reflect those changes.

Motion was made by Vice-Mayor Roby, seconded by Councilmember Carter, to adopt Ordinance (ORD2015-04), as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

NEW BUSINESS

TOWN COUNCIL CONSIDERED RECOMMENDATIONS OF APPOINTMENTS FOR THE TOWN'S BOARD OF ZONING APPEALS TO THE ORANGE COUNTY CIRCUIT JUDGE

The Town Manager reported that Elliott Fox and Michael Hogan's term on the Town's Board of Zoning Appeals expires on November 1, 2015, and Debbie Holcombe's term on the Town's BZA expires on December 1, 2015. The Town Manager stated that staff had contacted these individuals and they all three have stated that they are willing to serve again.

Motion was made by Councilmember Carter, seconded by Vice-Mayor Roby, to recommend the appointment of Elliott Fox with the term to expire November 1, 2020; Michael Hogan with a term to expire November 1, 2020; and Debbie Holcombe with a term to expire December 1, 2020 to the Orange County Circuit Judge, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN COUNCIL WILL CONSIDER CANCELLING THE OCTOBER 5TH WORK SESSION MEETING

The Town Manager recommended cancelling the October 5th Town Council Work Session meeting because the majority of Council would be at the annual VML Conference.

Motion was made by Councilmember Carter, seconded by Councilmember Sherman, to cancel the October 5th Town Council Work Session meeting. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

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TOWN COUNCIL HELD A CLOSED SESSION UNDER STATE CODE 2.2-3711 SUBSECTIONS 3 AND 7 REGARDING ACQUISITION OF REAL PROPERTY AND CONSULTATION WITH LEGAL COUNSEL REGARDING A PROBABLE LITIGATION

Motion was made by Mayor Mason, seconded by Councilmember Sherman, to convene into Closed Session under the provision of Section 2.2-3711 subsections 3 and 7 regarding acquisition of real property and consultation with legal counsel regarding a probable litigation. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

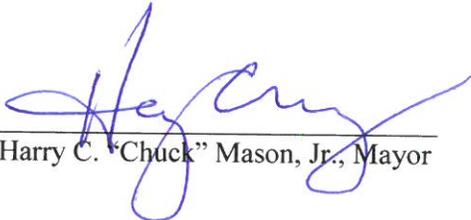
A five minute recess was held prior to the Closed Session beginning.

Motion was made by Councilmember Sherman, seconded by Vice-Mayor Roby, to leave Closed Session and reconvene into the regular session. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously. All members swore that they only discussed matters lawfully permitted under the State Code and so noted in the motion convening the Closed Session.

Motion was made by Councilmember Sherman, seconded by Vice-Mayor Roby to complete the lease agreement with CSX and authorize a public hearing on the land swap for the October 19th regular Town Council meeting. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

With no further business the meeting adjourned at 9:52 p.m.

Kimberly Strawser, CMC, Deputy Town Clerk



Harry C. "Chuck" Mason, Jr., Mayor

Town Council Meeting Minutes
October 19, 2015
Page One

The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford, and Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Gail S. Marshall, Director of Finance Norris John, and Director of Community Development John Cooley.

PLEDGE OF ALLEGIANCE

Councilmember Langford led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to adopt the agenda, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC HEARING

TOWN COUNCIL HELD A PUBLIC HEARING ON THE EXCHANGE OF LAND OWNED BY THE TOWN OF ORANGE (WHICH IS PART OF THE PUBLIC WORKS FACILITY) AND LAND OWNED BY CSX RAILROAD WHICH IS ADJACENT TO THE PUBLIC WORKS FACILITY

The Director of Community Development reported that the Town of Orange and CSX were proposing to “swap” two pieces of property located near or adjacent to the Town of Orange Public Works Facility. The Director of Community Development reported further that the Town Owned Parcel was identified on the attached exhibits as Site ID: VA-137-1073859 and was approximately 0.33 acres in size. The Director of Community Development stated that the swap of this land was being recommended by staff as it would allow the Town to control the access road running along the north side of the Public Works Facility.

Mayor Mason opened the Public Hearing and called for Public Comment. There being no Public Comment Mayor Mason closed the Public Hearing. Mayor Mason called for questions/comments from Town Council. Staff noted that consideration of the legal documents for the land exchange would be on a later Council agenda for Council’s consideration.

PUBLIC COMMENT

There was no Public Comment.

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TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF SEPTEMBER 21, 2015

Motion was made by Councilmember Carter, seconded by Councilmember Langford, to adopt the Town Council meeting minutes of September 21, 2015, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

REPORTS

APPEARANCE BY DOMINION VIRGINIA POWER – UPDATE ON TRANSMISSION LINES

Representatives from Dominion Virginia Power appeared before Council to give an update on the Remington-Gordonsville 230kV Transmission Project. A small portion of this project will affect and come through the Town of Orange.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

TOWN COUNCIL CONSIDERED A PROCLAMATION FOR RED RIBBON WEEK – OCTOBER 23-31, 2015

Motion was made by Vice-Mayor Roby, seconded by Councilmember Carter, to adopt the Proclamation for Red Ribbon Week – October 23-31, 2015, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

No presentation was made to Joshua Cruz because he was not present at the meeting.

TOWN COUNCIL HELD A CLOSED SESSION UNDER STATE CODE 2.2-3711 SUBSECTION 7 REGARDING CONSULTATION WITH LEGAL COUNSEL REGARDING PROBABLE LITIGATIONS

Motion was made by Mayor Mason, seconded by Vice-Mayor Roby, to convene into Closed Session under the provision of Section 2.2-3711 subsection 7 regarding consultation with legal counsel regarding a probable litigation. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

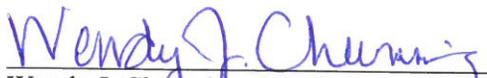
A five minute recess was held prior to the Closed Session beginning.

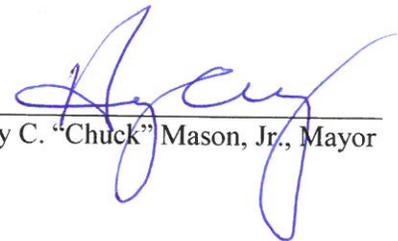
Town Council Meeting Minutes
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Page Three

Motion was made by Vice-Mayor Roby, seconded by Councilmember Carter, to leave Closed Session and reconvene into the regular session. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously. All members swore that they only discussed matters lawfully permitted under the State Code and so noted in the motion convening the Closed Session.

Motion was made by Councilmember Langford, seconded by Councilmember Carter, to authorize the Town Manager to negotiate a price with Grelen Nursery to remediate the damage done to the Taylor Park trees and report back to Council with the cost. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

With no further business the meeting adjourned at 8:47 p.m.


Wendy J. Chewning, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

Town Council Meeting Minutes
November 2, 2015
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The Orange Town Council held a work session meeting at 6:00 p.m. in the Town of Orange Community Center Meeting Room. Town Councilmembers present were: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford and Frederick W. "Rick" Sherman, Jr. Staff members present were: Town Manager Gregory W. Woods, and Town Clerk Wendy J. Chewning, MMC, and Town Attorney Gail S. Marshall.

CALL TO ORDER

Mayor Mason opened the meeting. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Sherman, seconded by Councilmember Langford, to adopt the agenda, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

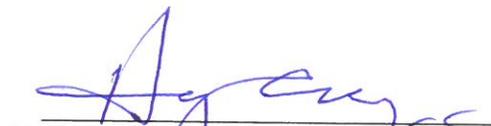
TOWN COUNCIL MOVED INTO CLOSED SESSION UNDER THE PROVISIONS OF STATE CODE 2.2-3711 SUBSECTION 7 – CONSULTATION WITH LEGAL COUNSEL TO DISCUSS APROBABLE LITIGATION

Motion was made by Mayor Mason, seconded by Vice-Mayor Roby, to convene into Closed Session under the provision of Section 2.2-3711 subsection 7 of the Code of Virginia regarding consultation with legal counsel to discuss a probable litigation. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

Motion was made by Vice-Mayor Roby, seconded by Councilmember Carter, to leave Closed Session and reconvene into the regular session. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously. All members swore that they only discussed matters lawfully permitted under the State Code and so noted in the motion convening the Closed Session.

With no further business the meeting adjourned at 8:05 p.m.


Wendy J. Chewning, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

Town Council Meeting Minutes
November 16, 2015
Page One

The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford, and Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Gail S. Marshall, Director of Finance Norris John, Director of Community Development John Cooley and Police Chief James Fenwick.

PLEDGE OF ALLEGIANCE

Councilmember Sherman led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Councilmember Langford recommended adding to Unfinished Business the consideration of authorizing the Town Manager to execute the Gardner property agreement and allocate the reimbursement for an appraisal in the amount of \$2,500. Councilmember Langford also recommended adding to Unfinished Business the consideration of authorizing the Mayor to execute purchase and sales agreements associated with the CSX land swap, as presented.

Motion was made by Vice-Mayor Roby, seconded by Councilmember Sherman, to adopt the agenda, as amended. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

Mr. Joshua Cruz appeared before Council regarding the 2015 Red Ribbon Week Proclamation. Mr. Cruz thanked Council for the Proclamation and apologized for getting the meeting location mixed up and not attending the October 19th meeting. Mr. Cruz gave an overview of the Young Marines and drug prevention. Mayor Mason thanked Mr. Cruz for coming.

Ms. Mary Hintermann appeared on behalf of the Piedmont Regional Dental Clinic. Ms. Hintermann stated that one third of the clinics patients were from Orange. Ms. Hintermann gave an overview of services offered by the clinic.

Mr. Len Koczur of 259 Parker Place appeared before Council regarding concern over the Snow Removal Ordinance. Mr. Koczur inquired as to who would be enforcing this ordinance, and inquired further whether the Town and County would be working together towards some sort of compliance and enforcement. Mr. Koczur also inquired whether the Town would have to match funds for the FY16-17 Revenue Sharing Ordinance. Mr. Koczur stated that he was not in favor of a tax increase.

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Page Two

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF OCTOBER 19th AND NOVEMBER 2nd, 2015

Motion was made by Councilmember Carter, seconded by Councilmember Langford, to adopt the Town Council meeting minutes of October 19th and November 2nd, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

UNFINISHED BUSINESS

TOWN CONTINUED A DISCUSSION ON A SNOW REMOVAL ORDINANCE

The Town Manager stated that the real question right now that needed to be addressed was whether or not we wanted a Snow Emergency Route. The Town Manager stated that a Snow Emergency Route would make plowing more efficient.

The Town Manager gave an overview of Public Works duties when it came to snow removal. The Town Manager stated that there was not a good solution for snow removal on sidewalks, and stated that Public Works would continue snow removal on Main Street from the corner of Caroline Street to Byrd Street when snow accumulation was around 6 inches or more.

After discussion, it was the consensus of Council to authorize staff to draft a snow emergency route ordinance for Council's consideration at the December 7th Town Council meeting. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

The Town Manager welcomed suggestions.

TOWN COUNCIL CONSIDERED AUTHORIZING THE TOWN MANAGER TO EXECUTE THE GARDNER PROPERTY AGREEMENT AND ALLOCATE THE REIMBURSEMENT IN THE AMOUNT OF \$2,500 FOR THE APPRAISAL

The Director of Community Development reported that for several months staff had been discussing the Gardner Iron and Metal Works property with the current owners. The Director of Community Development reported further that discussions have reached the point where the owners were ready to donate the property to the Town. The Director of Community Development stated that the value of the gift would be determined by an appraisal to be completed as soon as practicable. The Director of Community Development stated that staff was recommending that Town Council authorize staff to move forward with crafting an agreement with the owners of the Gardner property to reimburse the \$2,500 Pape and Company fee contingent upon donation of the property to the Town.

After discussion, motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to authorize the Town Manager to execute the Gardner agreement and reimbursement in the amount of \$2,500 for the appraisal, contingent on donation. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

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TOWN COUNCIL CONSIDERED AUTHORIZING THE MAYOR TO EXECUTE PURCHASE AND SALES AGREEMENTS ASSOCIATED WITH THE CSX LAND SWAP

The Director of Community Development reported that staff had been working with CSX personnel on a "land swap" where CSX obtains Town owned property which goes to the centerline of their siding track and the Town obtains the one land road running adjacent to the Public Works Facility, as well as, the area where the Town trash trucks currently park.

After discussion, motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to authorize Mayor Mason to execute the Purchase and Sales Agreements associated with the CSX land swap, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – abstained, Councilmember Langford – aye, and Councilmember Sherman – nay. The motion carried with one member abstaining and one member voting nay.

NEW BUSINESS

TOWN COUNCIL CONSIDERED A REVENUE SHARING GRANT RESOLUTION (RES2015-07)

The Town Manager reported that VDOT required that this resolution be approved for Revenue Sharing. The Town Manager reported that this would be a 50/50 match and that the Town's portion was \$660,000.

After discussion, motion was made by Councilmember Carter, seconded by Councilmember Sherman, to adopt Resolution (RES2015-07), as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN COUNCIL CONSIDERED PARKING CHANGES

The Director of Community Development requested permission to post No Parking signs on the west side of Butler Place between Byrd Street and Route 20 due to the fact that a number of people were parking their parking on Butler Place in order to shop at DJ's Thrift. The Director of Community reported that this was causing damage to grass and there was a potential to damage the newly installed storm water piping and manholes, and the potential for an accident on a heavily traveled road.

The Director of Community Development stated that after speaking with Councilmember Sherman he would like to take time to re-address the parking situation at Virginia National Bank and Chapman Street to perhaps change the parking patterns to make it safer for ingress and egress.

Motion was made by Councilmember Carter, seconded by Councilmember Sherman, to authorize staff to install No Parking signs on the west side of Butler Place between Byrd Street and Route 20. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

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TOWN COUNCIL CONSIDERED MOVING THE REGULAR DECEMBER TOWN COUNCIL MEETING TO MONDAY, DECEMBER 7th

Motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to move the regular December Town Council meeting be moved from Monday, December 21st to Monday, December 7th at 7 p.m. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

With no further business the meeting adjourned at 8:35 p.m.

Wendy J. Chewning, MMC, Town Clerk



Harry C. "Chuck" Mason, Jr., Mayor

Town Council Meeting Minutes
December 7, 2015
Page One

The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, and Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, and Director of Finance Norris John. Councilmember Richard Langford and Town Attorney Gail S. Marshall were absent.

PLEDGE OF ALLEGIANCE

The Town Manager led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Sherman, seconded by Vice-Mayor Roby, to adopt the agenda, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

There was no public comment.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF NOVEMBER 16th, 2015

Motion was made by Councilmember Carter, seconded by Councilmember Sherman, to adopt the Town Council meeting minutes of November 16th, 2015, as amended. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

REPORTS

Councilmember Carter stated that he attended the last Board of Supervisor's meeting where they appointed a two man committee to accelerate Broadband in the County. Councilmember Carter stated that he reminded them that there are also two towns that are affected by this.

Vice-Mayor Roby stated that she would not be able to attend the December 9th Rappahannock-Rapidan Regional Commission because of another standing meeting. The Town Manager stated that he would be attending.

Vice-Mayor Roby inquired about when the new TOOT bus would be in service. The Town Manager stated that it should be here any day. The Town Manager stated that it was supposed to be available by the end of November.

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Councilmember Sherman stated that Vice-Mayor Roby did a really nice job representing the Town at the Chamber Legislative Dinner.

UNFINISHED BUSINESS

TOWN COUNCIL CONSIDERED A SNOW EMERGENCY ROUTE ORDINANCE

The Town Manager stated that before Council was a draft Snow Emergency Route Ordinance and map of the proposed snow routes from the Chief of Police. The Town Manager stated further that declaring the routes as "snow routes" provided us the ability to request removal of vehicles from the specified routes during periods of serious inclement weather. The Town Manager reported that it would be the Town's procedure to first post the necessary signage and then to remind citizens of this requirement via the "Code Red" informational system in place when making the declaration.

After a lengthy discussion it was the consensus to Town Council to amend Section C of the Snow Emergency Ordinance to read "Town Manager or designee ~~any time the streets or ice covered~~". It was also the consensus of Town Council to delete Section E of the Snow Emergency Ordinance. Town Council further recommended that the amendments be made to the Snow Emergency Ordinance and that staff acquire costs for signage needed for the proposed snow route, and report back to Council at the regularly scheduled January 4th work session meeting for a continued discussion.

NEW BUSINESS

TOWN COUNCIL DISCUSSED A HANDICAPPED PARKING SPACE ON EAST MAIN STREET

Councilmember Carter stated that he had received a request from Logan Mueller from Logan's Hair Salon and Spa to have a handicap parking space on East Main Street.

After discussion, Council requested that staff examine the possibilities for a possible parking space on the South side of East Main and discuss with VDOT their requirements for a handicap space. Council also requested that this discussion be continued once staff had this information.

TOWN COUNCIL CONSIDERED DESIGNATED PARKING LINES AT 152 CAROLINE STREET

The Town Manager reported that staff received a request from Crabby's Seafood for designated parking lines on both sides of 152 Caroline Street to help curb the parking/congestion problem at Orange Tire.

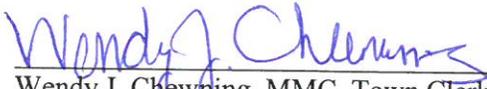
Motion was made by Vice-Mayor Roby, seconded by Mayor Mason, to authorize staff to create designated parking spots on 152 Caroline Street, as requested. Councilmember Carter offered a friendly amendment authorizing staff to create two designated parking spots at 152 West Caroline Street in front of Crabby's Seafood. Vice-Mayor Roby accepted the friendly amendment. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

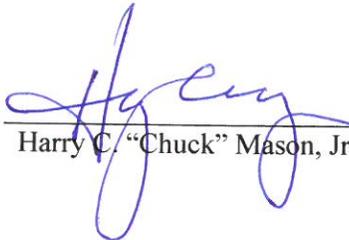
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TOWN COUNCIL CONSIDERED MOVING THE REGULAR MONDAY, JANUARY 18th TOWN COUNCIL MEETING TO TUESDAY, JANUARY 19th DUE TO THE MARTIN LUTHER KING JR. HOLIDAY

Motion was made by Vice-Mayor Roby, seconded by Councilmember Carter, to move the regular Monday, January 18th Town Council meeting to Tuesday, January 19th due to the Martin Luther King Jr. holiday. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

With no further business the meeting adjourned at 7:58 p.m.


Wendy J. Chewning, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor