

Town Council Meeting Minutes
January 4, 2016
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The Orange Town Council held a work session meeting at 6:00 p.m. in the Town of Orange Community Center Meeting Room. Town Councilmembers present were: Mayor Harry C. Mason, Jr., Councilmembers Henry Lee Carter, Richard Langford and Frederick W. "Rick" Sherman, Jr. Staff members present were: Town Manager Gregory W. Woods, and Town Clerk Wendy J. Chewing, MMC, Town Attorney Gail S. Marshall, Director of Public Works Jeff Dodson, Police Chief James Fenwick, and Director of Community Development John Cooley. Vice-Mayor Martha Roby was absent.

CALL TO ORDER

Mayor Mason opened the meeting. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Carter, seconded by Councilmember Sherman, to adopt the agenda, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – absent, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

DISCUSSION AND CONSIDERATION OF SNOW EMERGENCY ORDINANCE AND MAP

The Town Manager reported that Snow Emergency Ordinance discussion had been continued from the December 7th Town Council Meeting. The Town Manager stated that staff had made the amendments to the draft Ordinance that staff had requested at the December 7th meeting, but after talking to the Chief of Police and Director of Public Works over the weekend, and due to the cost of signage at \$85 per sign and the fact that almost one hundred signs were needed, staff was now looking at tabling a decision on the Snow Emergency Ordinance indefinitely.

Chief Fenwick stated that he would like to see staff do an educational campaign encouraging residents to park off street during impending snowstorms. Chief Fenwick stated that this could be done through "Code Red Alert", Town's website, Community Access Channel, and water bills.

Chief Fenwick stated further that he thought funds could be better spent on directional signs at the Courthouse/Town Hall giving patrons better directions on how to get around Town better.

After discussion, it was the consensus of Council to table a decision on the Snow Emergency Ordinance until we have exhausted educating and communicating options.

DISCUSSION OF MAIN STREET ENHANCEMENT PROJECT

The Director of Community Development stated that VDOT has approved the Town's RFQ for engineering services regarding the Main Street Enhancement Project. The Director of Community Development stated that the RFQ was focused on the portion of Main Street located to the west of Madison Road. The Director of Community Development stated that he made a recommendation to Council that the Town should focus on the west side of Madison Road for the first phase of this project. The Director of Community Development stated that several Council members have voiced concern that the section of Main Street to the east of Madison Road have a large number of restaurants and businesses which could benefit from this project and should not be excluded. The Director of Community Development provided his reasoning as being:

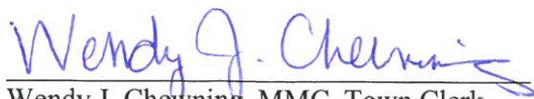
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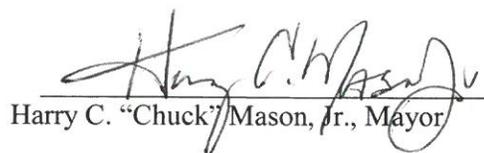
1. Based on the available funding, \$755,000 (\$100,000 for design, \$50,000 for construction inspections, and \$605,000 for construction), and after discussing the funding with VDOT personnel, it was felt that there was no way to design and construct the Streetscape Project from Byrd Street to Caroline Street. For this reason VDOT personnel recommended we create phases for the project.
2. Because Main Street on the east side of Madison Road has a railroad crossing, the west side of Madison Road seemed to be an "easier" first phase.
3. Staff felt that during the course of design and construction for Main Street on the west side of Madison Road, discussions could be held with railroad personnel to try to "come to terms" with them regarding pedestrians crossing the railroad tracks.
4. In discussing the phases with VDOT personnel, it was determined that if the Town did not have a legal right of way for pedestrians to cross the railroad tracks, VDOT would not participate (reimburse the Town) in building sidewalks that just ended at the railroad property line. One solution to this would be to put up fence on the property line at the end of the new sidewalk as we did along the property line for the parking lot off of Chapman Street. I did not see this as a realistic solution which was another reason I recommended working on the west side of Madison Road as the initial phase of the project.
5. Staff sees Phase 1 as a two year project – One year for design and one year for construction. During this two year period, the Town can work to locate additional matching funding for Phase 2 which could be on the east side of Madison Road.
6. If the Town does not start spending the construction money for this project by March 2017, VDOT may de-allocate the funding.
7. Staff has contracted with a local title search company to determine who owns the area of Main Street where the Norfolk Southern railroad tracks cross.

After discussion, it was the consensus of Council that Phase 1 of the Main Street Enhancement Project will be both sides of East Main Street to the crosswalk. It was also consensus of Council, that if VDOT did not agree with Phase 1 then Council's second choice would be West Main Street from the Courthouse stoplight to Caroline Street.

The Director of Community Development stated that an informational Main Street Enhancement Project meeting would be held on Wednesday, January 13, 2016 at the Town's Community Meeting Room at 5:30 p.m.

With no further business the meeting adjourned at 8:02 p.m.


Wendy J. Chewning, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

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The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford and Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Gail S. Marshall, Director of Finance Norris John and Police Chief James Fenwick.

PLEDGE OF ALLEGIANCE

Councilmember Carter led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Roby, seconded by Councilmember Langford, to adopt the agenda, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

Mayor Mason commended David Dyer and the Town's Public Works crew for an outstanding job on the Town's Christmas decorations. Mayor Mason thanked them for even getting decorations at the County Courthouse this year.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF DECEMBER 7, 2015 AND JANUARY 4, 2016

Motion was made by Councilmember Carter, seconded by Councilmember Langford, to adopt the Town Council meeting minutes of December 7, 2015 and January 4, 2016. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

REPORTS

PRESENTATION OF FY15 AUDIT REPORT

Mr. Adam Duncan, CPA of Robinson, Farmer, Cox Associates presented the FY15 Audit Report. Mr. Duncan stated that it was always a pleasure to work with the Town Manager and Town staff to get the audit done in a timely manner.

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UNFINISHED BUSINESS

TOWN COUNCIL CONSIDERED ACCEPTING GARDNER IRON AND METAL COMPANY PROPERTY GIFT

The Director of Community Development reported that the Town had been working with the owners of the Gardner's Iron and Metal Company property to donate the property to the Town. The Director of Community Development stated that as part of the process, and per State code, an appraisal was performed and had been accepted by the owners. The Director of Community stated further that as part of the process Town Council must accept the gift of the property before staff obtained signatures on the Deed of Gift document and recorded the deed with the Clerk's Office of the Circuit Court.

A discussion was held on the state of the property. Mr. Bob Sawyer from Total Environmental Concepts appeared before Council and stated that he was contracted by the Department of Environmental Quality in 2009 to do an assessment and clean-up of the Gardner Iron and Metal Company property. Mr. Sawyer reported that surface contamination was cleaned up and an underground tank removed. The Director of Community Development stated that junk/trash materials still on the site were clean and could be picked up by Public Works and disposed of in the County landfill.

Councilmember Carter inquired whether digging could take place at the site. Mr. Sawyer stated that excavating could be challenging, and that the Town would have to make sure that any materials removed were clean. Mr. Sawyer stated that the Town's best bet was to cap off the property with clay or paving the property would be ideal.

After discussion, motion was made by Councilmember Carter, seconded by Councilmember Langford, to accept the gift of the Gardner Iron and Metal Company property. On roll call vote, Councilmember Sherman – aye, Councilmember Carter – aye, Vice-Mayor Roby – aye, Councilmember Langford – aye, and Mayor Mason – aye. The motion carried unanimously.

INCLEMENT WEATHER NOTIFICATIONS

Vice-Mayor Roby stated that it was predicted that we may receive a large winter storm at the end of the week. Vice-Mayor Roby inquired as to the status of the notifications for a snow emergency. The Town Clerk stated that there was already Inclement Weather Information on the Town's website and Community Access Channel and that staff planned to also put information on the Town's Facebook pages closer to the actual winter storm event. The Town Clerk stated that the Police Department started putting information on their Facebook page today. Chief Fenwick stated that a CodeRed alert would also go out to Town citizens closer to the actual event.

NEW BUSINESS

TOWN COUNCIL DISCUSSED DIFFERENT CONTRACTOR HOUSING OPTIONS FOR THE TOWN'S ONLINE GIS

The Director of Community Development stated that the Town currently utilized the website Onlinegis.net to provide local citizens and others mapping products relating to the Town. The Director of Community Development stated until recently Orange County utilized the same service which provided the Town of Orange costs savings in regard to updating the mapping. The Director of Community

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Development stated that Orange County had recently hired Timmons to manage and publish the county's online mapping services and has informed the Town staff that the County will no longer pay for the Town's 911 addressing with MSAG, the Town's online GIS provider.

After discussion, it was the consensus of Council to have staff continue their research on GIS options for the Town.

TOWN COUNCIL DISCUSSED TOWN OF ORANGE RURAL RESIDENTIAL CLUSTER DEVELOPMENT ORDINANCE

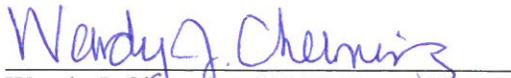
The Director of Community Development reported that the Town of Orange Planning Commission has been updating the Rural Residential zoning district language in order to bring the Town's zoning ordinance into compliance with State code regarding residential cluster developments. The Director of Community Development stated that while the Town's zoning ordinance did reference residential cluster developments as both by-right (no increase in residential density) and by Special Use Permit (increase in the residential density) no criteria or regulations were included in the ordinance as required by State Code.

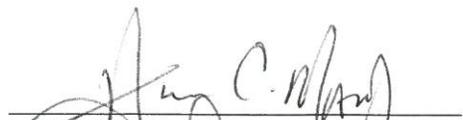
It was the consensus of Council to continue a discussion of the Town of Orange Rural Residential Cluster Development Ordinance at the March 7th work session meeting.

TOWN COUNCIL CONSIDERED MOVING THE REGULAR MONDAY, FEBRUARY 15th TOWN COUNCIL MEETING TO TUESDAY, FEBRUARY 16th DUE TO THE PRESIDENT'S DAY HOLIDAY

Motion was made by Councilmember Carter, seconded by Councilmember Langford, to move the Monday, February 15th Town Council meeting to Tuesday, February 16th because of the Monday President's Day holiday. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

With no further business the meeting adjourned at 8:12 p.m.


Wendy J. Chewning, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

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February 1, 2016
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The Orange Town Council held a work session meeting at 6:00 p.m. in the Town of Orange Community Center Meeting Room. Town Councilmembers present were: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter and Frederick W. "Rick" Sherman, Jr. Staff members present were: Town Manager Gregory W. Woods, Town Clerk Wendy J. Chewning, MMC, Police Chief James Fenwick, Director of Finance Norris John, and Director of Community Development John Cooley. Councilmember Ricard Langford was absent.

CALL TO ORDER

Mayor Mason opened the meeting. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Carter, seconded by Councilmember Sherman, to adopt the agenda, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

DISCUSSION OF 2017 BUDGET STATUS AND PROPOSALS

The Town Manager presented a Preliminary FY17 Budget to Council. The Town Manager stated that this budget was not yet complete and that major decisions still needed to be made regarding expenditures.

A lengthy discussion was held. The Town Manager stated that a draft FY17 budget would be presented to Council at the March 7th work session meeting for a continued discussion.

TOWN COUNCIL HELD A CLOSED SESSION UNDER STATE CODE 2.2-3711 SUBSECTION 1 REGARDING PERSONNEL IN THE POLICE DEPARTMENT

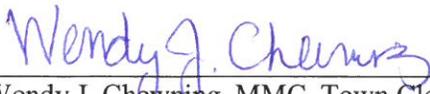
Motion was made by Vice-Mayor Roby, seconded by Mayor Mason, to convene into Closed Session under the provision of Section 2.2-3711 subsection 1 regarding personnel in the Police Department. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

A five minute recess was held prior to the Closed Session beginning.

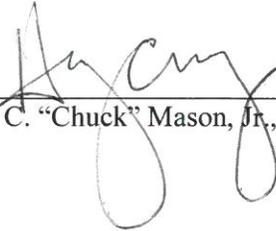
Motion was made by Vice-Mayor Roby, seconded by Councilmember Carter, to leave Closed Session and reconvene into the regular session. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously. All members swore that they only discussed matters lawfully permitted under the State Code and so noted in the motion convening the Closed Session.

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With no further business the meeting adjourned at 8:02 p.m.



Wendy J. Chewning, MMC, Town Clerk



Harry C. "Chuck" Mason, Jr., Mayor

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The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Richard Langford and Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Gail S. Marshall, Director of Finance Norris John and Police Chief James Fenwick. Councilmember Henry Lee Carter was absent.

PLEDGE OF ALLEGIANCE

The Town Attorney led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Roby, seconded by Councilmember Langford, to adopt the agenda, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

Mr. Wayne Modena who owns a locally owned State Farm insurance office stated that Public Works had done an awesome job with removal of snow the last two snow storms.

The Town Attorney stated that she had had also heard many comments on how quickly and efficiently the snow removal had been done.

The Town Manager stated that the Director of Public Works was pleased with the new communication process the Town was using during snow storms and inclement weather and that citizen cooperation had been good.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF JANUARY 19, 2016
AND FEBRUARY 1, 2016

Motion was made by Councilmember Langford, seconded by Councilmember Sherman, to adopt the Town Council meeting minutes of January 19th and February 1st, 2016. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

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RE-CAP OF BYRD STREET PROJECT

The Director of Community Development stated that funding for the Byrd Street Project was adequate enough to cover expenses and that staff was hopeful that we would not spend all the funds that were allotted. The Director of Community Development stated that all of the lights were now on, and that staff was ready to finish paying the invoices, and close out the project.

Vice-Mayor Roby stated that when she was making rounds to get petitions signed for the upcoming elections that she had received several compliments on Byrd Street and how it enhanced the Town.

Mayor Mason complimented the Director of Community Development and Town Manager for always knowing the numbers and staying on top of the financial situation during the duration of the Byrd Street Project.

The Town Manager commended the Director of Community Development for all of his hard work and for his determination in sitting down with VDOT and the engineers to get this project under budget.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

TOWN COUNCIL CONSIDERED REAPPOINTMENTS OF LYNN CLEMENTS AND WALTER GOTTSCHALK TO THE TOWN'S TECHNICAL ADVISORY COMMITTEE WITH TERMS TO EXPIRE MARCH 15, 2020

Motion was made by Councilmember Sherman, seconded by Councilmember Langford, to re-appoint Lynn Clements and Walter Gottschalk to the Town's Technical Advisory Committee with terms to expire March 15, 2020. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

The Town Manager stated that staff would be getting the TAC together soon to get their thoughts on the Engineer Report for the standpipe. The Director of Community Development stated that staff had received six bids for the RFP for Engineering Reports for the standpipe and that staff had narrowed it down to three and that interviews were ongoing. The Director of Community Development stated that he hoped a selection of an engineer would take place next week so they could get started on a report for the standpipe.

TOWN COUNCIL DISCUSSED RECOMMENDATIONS TO THE ORANGE COUNTY BOARD OF SUPERVISORS FOR THE TOWN'S REPRESENTATIVE ON THE ORANGE COUNTY ECONOMIC DEVELOPMENT AUTHORITY

The Town Manager reported that staff was notified by the Orange County Economic Development Director that Hanna Kappes had resigned as the Town's representative on the Town's EDA. The Town Manager stated that the Orange County EDA had requested that Town Council make a recommendation

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of appointment to the Board of Supervisors to fill Ms. Kappes' term which would expire on December 31, 2018.

Motion was made by Councilmember Sherman, seconded by Councilmember Langford, to recommend the appointment to the Orange County Board of Supervisors of Ronnie Rankin of Spicers Mill Road in the Town of Orange to serve as the Town's representative on the Orange County Economic Development Authority with a term to expire December 31, 2018. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN COUNCIL DISCUSSED TRASH ISSUES IN TOWN

The Town Manager reported that staff had been having problems with tenants vacating or being evicted from apartments and leaving large amounts of trash out to be picked up on times other than Spring or Fall clean-up. The Town Manager stated that this was leading to some very upset neighbors. The Town Manager stated that after researching the Town Code it was decided that staff would contact the owner of the property to have them try to contact the tenant to take care of the cost of the trash removal, but ultimately it was the landowner's problem.

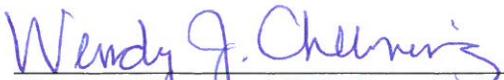
TOWN COUNCIL DISCUSSED TREES ON MADISON ROAD

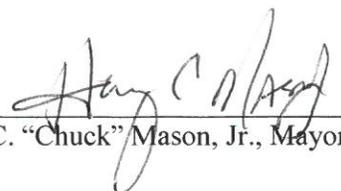
The Town Manager stated that there was a problem with a tree at Mr. Modena's State Farm business and property on Madison Road, and it was his understanding from the Director of Public Works that this tree was placed during an ODA Streetscape Project. The Town Manager stated that Mr. Modena wished to have the tree removed and he would remove it if it was on his property, or if it was on the Town's he would like for the Town to remove it.

Mr. Wayne Modena appeared before Council and stated that the tree was right at the entrance of his business on Madison Road and the Sedwick Building. Mr. Modena stated that the tree was an oak tree and it was dripping on cars. Mr. Modena stated further that he didn't have a problem with another tree being planted there after this oak was removed as long as it didn't block out the building or signs.

The Town Manager stated that the Director of Public Works had told him that the entranceway at the Sedwick Building was in bad shape and needed to be repaired. After discussion, it was consensus of Council to authorize staff to replace Mr. Modena's oak tree with the same type of tree being used on the Main Street Streetscape Project, when the entranceway of Madison Road was repaired.

With no further business the meeting adjourned at 7:41 p.m.


Wendy J. Chewning, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

Town Council Meeting Minutes
March 7, 2016
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The Orange Town Council held a work session meeting at 6:00 p.m. in the Town of Orange Community Center Meeting Room. Town Councilmembers present were: Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford, and Frederick W. "Rick" Sherman, Jr. Staff members present were: Town Manager Gregory W. Woods, Town Clerk Wendy J. Chewning, MMC, Police Chief James Fenwick, Director of Finance Norris John, and Director of Community Development John Cooley and Town Attorney Gail S. Marshall (arrived 6:45 p.m.). Mayor Harry C. Mason, Jr. was absent.

CALL TO ORDER

Vice-Mayor Roby opened the meeting. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Carter, seconded by Councilmember Langford, to adopt the agenda, as presented. On vote, Mayor Mason – absent, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

DISCUSSION OF DRAFT 2017 BUDGET AND PROPOSALS

The Town Manager stated that since Council and staff had met back on February 1st a few changes had been made to the DRAFT 2017 Budget including: \$600 for After Prom Party donations will not be needed because it is included in police overtime, taking out the health insurance increase because we had received word that there would be no increase, and offsetting this with an increase in the VRS Retirement costs that was higher than projected by the actuarial study. The Town Manager stated that this budget was not yet complete and that major decisions still needed to be made regarding major expenditures and decisions on funding.

Councilmember Sherman inquired about the leachate situation at the Wastewater Plant. The Town Manager stated that Orange County would be sending 6 to 7 hundred thousand gallons in the next several months, but we were still not able to get analysis from other companies. The Town Manager stated further that the Water Fund was \$10,000 in the black and the Wastewater Fund was in the red \$163,730, and that both plants had newer vehicles.

The Town Manager presented options involving borrowing funds. A lengthy discussion was held, and Council requested that the Town Manager provide additional analysis on these options which included an increase of \$4.50 per month in trash collection and \$0.02 per \$100 in real estate taxes. The Town Manager stated that he would have this information to Council in the morning.

It was consensus of Council to hold another discussion of the FY2017 Budget and Proposals at their regular Monday, March 21st Town Council meeting because of the Public Hearing advertising deadlines that needed to be met.

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TOWN COUNCIL DISCUSSED THE DRAFT CLUSTER DEVELOPMENT ORDINANCE

Town Council and staff held a lengthy discussion on the DRAFT Cluster Development Ordinance.

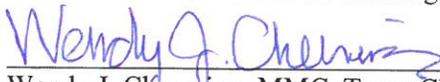
The Town Attorney stated that after the Public Hearing Town Council could adopt the Planning Commission's recommended changes, as presented; could make amendments to the proposed Cluster Ordinance and adopt as amended, could reject entire proposal, or could adopt only the portions that propose to amend our current ordinance by repealing sections in our current code that refer to cluster development but do not meet state standards.

After discussion, it was consensus of staff to authorize staff to schedule a Public Hearing on the Cluster Development Ordinance for their regular meeting on Monday, April 18th at 7 p.m. in the Town's Community Meeting Room.

REVENUE SOURCES

The Town Manager reported that other revenue sources for the Town could be an Admissions Tax, BPOL, Merchant's Capitol tax, and Deer permits none of which would be popular.

With no further business the meeting adjourned at 7:55 p.m.



Wendy J. Chewning, MMC, Town Clerk



Vice-Mayor Martha B. Roby

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The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford and Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Gail S. Marshall, Director of Finance Norris John and Police Chief James Fenwick. Mayor Harry C. "Chuck" Mason, Jr. was absent.

PLEDGE OF ALLEGIANCE

The Town Attorney led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Vice-Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Langford, seconded by Councilmember Sherman, to adopt the agenda, as presented. On vote, Mayor Mason – absent, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

There was no public comment.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF FEBRUARY 16, 2016 AND MARCH 7, 2016

Motion was made by Councilmember Langford, seconded by Councilmember Carter, to adopt the Town Council meeting minutes of February 16th and March 7th, 2016. On vote, Mayor Mason – absent, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

REPORTS

APPEARANCE BY ORANGE VOLUNTEER FIRE DEPARTMENT CHIEF WHIT JACOBS – 2015 ANNUAL REPORT

Orange Volunteer Fire Department Chief Whit Jacobs appeared before Council to present their FY15 Annual Report. Chief Jacobs also stated that the department still has their ISO 4 rating. Councilmember Sherman stated to please let Council know whatever the department's needs were because the Town needed to keep the 4 ISO rating. Vice-Mayor Roby stated that on behalf of Council she wanted to thank the department for the service they provided to the Town and County, and she stated that the amount of time they spent on training was a Class Act.

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TOWN COUNCIL CONSIDERED AUTHORIZING A LETTER OF SUPPORT FOR THE DRIVE TOURISM MICRO GRANT APPLICATION TO THE VIRGINIA TOURISM CORPORATION FOR THE MONTPELIER-ORANGE GREENWAY PROJECT

Orange County Administrator Bryan David appeared before Council along with Tourism Coordinator Leigh Mawyer requesting Council's consideration of a letter of support for the DRIVE Tourism Micro Grant Application to the Virginia Tourism Corporation for the Montpelier-Orange Greenway Project.

After discussion, motion was made by Councilmember Carter, seconded by Councilmember Sherman, to authorize a letter of support for the DRIVE Tourism Micro Grant Application to the Virginia Tourism Corporation for the Montpelier-Orange Greenway Project. On vote, Mayor Mason – absent, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

RESIGNATION OF RAPPAHANNOCK-RAPIDAN REGIONAL COMMISSION EXECUTIVE DIRECTOR – JEFF WALKER

Vice-Mayor Roby reported that the Jeff Walker the Executive Director of the Rappahannock-Rapidan Regional Commission had resigned to take a position in Massachusetts and an Open House reception was being held on Thursday, March 24th starting at 3 p.m. at the Commission office honoring him. After discussion, motion was made by Councilmember Carter, seconded by Councilmember Sherman, to authorize staff to produce a proclamation on behalf of the Town to be presented to Mr. Walker at his reception on Thursday. On vote, Mayor Mason – absent, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

TOWN COUNCIL CONSIDERED A RESOLUTION (RES2016-01) FOR SUPPORT OF RAIL PRESERVATION APPLICATION FOR BUCKINGHAM BRANCH RAILROAD

The Town Manager reported that Buckingham Branch Railroad was requesting a Resolution from the Town of Orange supporting Buckingham Branch Railroad Company's application for grant funds from the Virginia Department of Rail and Public Transportation Rail Preservation Fund of which Buckingham Branch would provide all matching funds needed. The Town Manager reported further that the grant would be used for Tie Replacement project.

After discussion, motion was made by Councilmember Langford, seconded by Councilmember Carter, to adopt Resolution (RES2016-01) supporting the Buckingham Branch Railroad Rail Preservation Application, as presented. On vote, Mayor Mason – absent, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – nay. The motion carried with one member voting nay.

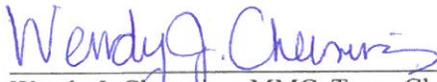
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DISCUSSION ON FY17 BUDGET

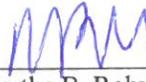
Town Council and staff held a discussion on the FY17 DRAFT Budget. The Town Manager reported that there was still \$20,000 in the Budget for the Orange Volunteer Rescue Squad and inquired whether Council wished for him to reach out to them to make a presentation in April

After lengthy discussion, Council requested that the Town Manager review what the rates could be with increasing commercial trash rates. It was also the consensus of Council to have staff draft a FY17 Budget and Appropriation Ordinance with the increase of trash fees, \$0.02 real estate tax increase per \$100 of assessed value, and \$2.2 million dollar loan for road projects, for their consideration of an authorization of a public hearing advertisement at a Special Meeting on either March 29th at 3 p.m. or March 30th at 11 a.m.

With no further business the meeting adjourned at 8:30 p.m.



Wendy J. Chewning, MMC, Town Clerk



Martha B. Roby, Vice-Mayor

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Page One

The Orange Town Council held a special meeting at 11:00 a.m. in the Depot Meeting Room. Town Councilmembers present were: Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford, and Frederick W. "Rick" Sherman, Jr. Staff members present were: Town Manager Gregory W. Woods, Town Clerk Wendy J. Chewning, MMC, Police Chief James Fenwick, and Director of Finance Norris John. Mayor Harry C. "Chuck" Mason, Jr. was absent.

CALL TO ORDER

Vice-Mayor Roby opened the meeting. The Town Clerk called roll and noted that there was a quorum present.

TOWN COUNCIL CONSIDERED ADVERTISING A PUBLIC HEARING FOR THE FY17 DRAFT BUDGET AND APPROPRIATION ORDINANCE

The Town Manager stated that per Council's request there were two options before them to consider:

Alternate A includes a \$2.2 million loan, \$0.02 per \$100 assessed value real estate tax increase, \$4.50 per month increase on residential trash, and the fee increases to Taylor Park.

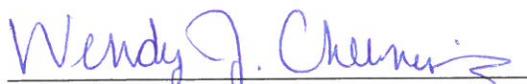
Alternate B includes a \$2.2 million loan, \$0.02 per \$100 assessed value real estate tax increase, \$3.50 per month increase on residential trash and commercial trash fee increase of \$5.00 per dumpster and \$8.00 per trash can per month, and the fee increases to Taylor Park.

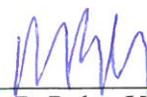
After discussion, motion was made by Councilmember Carter, seconded by Councilmember Langford, to authorize staff to publish an advertise for Alternate B to include a \$2.2 million loan, \$0.02 per \$100 assessed value real estate tax increase, \$3.50 per month increase on residential trash and commercial trash fee increase of \$5.00 per dumpster and \$8.00 per trash can per month, and the fee increases to Taylor Park, for Public Hearing for FY17 DRAFT Budget and Appropriation Ordinance to be held Monday, April 18, 2016 at 7 p.m. On roll call vote: Vice Mayor Roby – aye, Councilmember Sherman – nay, Councilmember Carter – aye, Councilmember Langford – aye, and Mayor Mason – absent. Motion carried with one member voting nay.

TOWN COUNCIL CONSIDERED AN ADVERTISEMENT OF PUBLIC HEARING FOR A PROPOSED REAL ESTATE TAX INCREASE OF \$0.02 PER \$100 OF ASSESSED VALUE

Motion was made by Councilmember Sherman, seconded by Councilmember Carter, to authorize staff to advertise a Public Hearing for a proposed real estate tax increase of \$0.02 per \$100 of assessed value. On roll call vote: Councilmember Langford – aye, Vice-Mayor Roby – aye, Councilmember Sherman – aye, Councilmember Carter – aye, and Mayor Mason – absent. The motion carried unanimously.

With no further business the meeting adjourned at 11:30 a.m.


Wendy J. Chewning, MMC, Town Clerk


Martha B. Roby, Vice-Mayor

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The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. "Chuck" Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter and Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Gail S. Marshall, Director of Finance Norris John, Director of Community Development John Cooley and Police Chief James Fenwick. Councilmember Richard Langford was absent.

PLEDGE OF ALLEGIANCE

Town Clerk led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

The Town Manager recommended adding the consideration of the Business and Industry Week Resolution to the end of New Business, Item 10C.

Motion was made by Vice-Mayor Roby, seconded by Councilmember Sherman, to adopt the agenda, as amended. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC HEARINGS

TOWN COUNCIL HELD A PUBLIC HEARING ON THE CONSIDERATION OF AN AMENDMENT TO THE ZONING ADDING CRITERIA FOR BY-RIGHT RESIDENTIAL CLUSTER DEVELOPMENTS WITH THE RURAL RESIDENTIAL (RR) ZONING DISTRICT (§5-10) AND UPDATING THE CLUSTER DEVELOPMENTS ENTRY IN THE TABLE OF PERMITTED USES (§5-05.10) WITHIN ARTICLE 5: TRADITIONAL CHARACTER ZONING DISTRICTS

Mayor Mason called for staff presentation. The Director of Community Development reported that the Town of Orange Planning Commission had been updating the Rural Residential zoning district language in order to bring the Town's zoning ordinance into compliance with State code regarding residential cluster developments. The Director of Community Development stated that while the Town's zoning ordinance did reference residential cluster developments as both by-right (no increase in residential density) and by Special Use Permit (increase in the residential density) no criteria or regulations were included in the ordinance as required by State Code.

The Director of Community Development stated that at the March 7th work session meeting it was the consensus of Town Council to authorize staff to schedule a Public Hearing on the Cluster Development Ordinance for their regular April 18th meeting.

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Mayor Mason declared the Public Hearing open and called for Public Comment. There being no public comment, Mayor Mason closed the Public Hearing.

Mayor Mason called for questions or comments from Town Council.

After discussion, motion was made by Councilmember Carter, seconded by Councilmember Sherman, to approve the amendment to the zoning ordinance adding criteria for by-right residential cluster developments within the Rural Residential (RR) district and updating the table of permitted uses, as permitted. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN COUNCIL HELD A PUBLIC HEARING ON THE FY17 DRAFT BUDGET AND APPROPRIATION ORDINANCE

Mayor Mason called for a staff presentation. The Town Manager reported that the advertised FY17 Budget and Appropriation Ordinance included a trash fee increase of \$3.50 for residential and a commercial dumpster fee increase of \$5.00 and \$8.00 for Commercial trash cans per month, a usage fee addition for Taylor Park same as Veteran's Park, a VRS Mandated Increase, and a \$2.2 million dollar loan for road projects.

Mayor Mason opened the Public Hearing and called for Public Comment. Mr. Len Koczur of 259 Parker Place appeared before Council urging Council not to vote for the FY17 Budget. Mr. Koczur stated that the \$2.2 million loan, trash increase, and real estate tax increase were not needed. There being no further public comment, Mayor Mason closed the Public Hearing. A discussion was held by Town Council. Mayor Mason stated that Town Council would consider adopting the FY17 Budget and Appropriation Ordinance at their regular May 16, 2016 meeting.

TOWN COUNCIL HELD A PUBLIC HEARING ON A PROPOSED REAL ESTATE TAX INCREASE OF \$0.02 PER \$100 OF ASSESSED VALUE

Mayor Mason called for a staff presentation. The Town Manager reported a proposed real estate tax increase of \$0.02 per \$100 of assessed value was in the FY17 Budget.

Mayor Mason opened the Public Hearing and called for public comment. Mr. Len Koczur of 259 Parker Place appeared before Council also urging Council not to consider the proposed real estate tax increase. Mr. Koczur stated that in the past the Town had come up with other methods to avoid any rate or tax increases and questioned why this year had to be any different. Mr. Koczur stated further that his real estate tax increase would go up \$141.00 should the increase pass. Mr. Koczur also stated that 67% of the \$0.02 increase was due to a reassessment. The Town Manager stated that the re-assessment for the Town as a whole went down and none of the proposed \$0.02 increase was due to re-assessment.

It was consensus of Council to table the decision on the real estate tax increase until the regular May 16, 2016 Town Council meeting.

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PUBLIC COMMENT

APPEARANCE BY OES DESTINATION IMAGINATION TEAM

Ms. Teresa Bradford, Ms. Jennifer Hay, and members of the Orange Elementary School Destination Imagination Super Detrashers team appeared before Council requesting support for their DI team who had qualified for Globals in Tennessee. After discussion, Mayor Mason commended the team for all of their hard work and efforts, and stated that they were proud the Detrashers were representing Town.

APPEARANCE BY DIANA MCILWEE OF 267 BOXLEY LANE

Mrs. Diana McIlwee of 267 Boxley Lane appeared before Council regarding her day care that she ran out of her home. Mrs. McIlwee stated that she had requested information on the Town's process to allow the number of children she could care for. Mrs. McIlwee stated that currently her license with the Commonwealth of Virginia stated that she could have up to 12 children. Mrs. McIlwee stated that she would like to increase the number of children she currently cared for from 5 to 7, and that the Town Code only permitted for up to 5 children in Family Day Care homes with no regulations, and that caring for 5 required a Special Use Permit. The Town Planner stated that State Code had expressly called out this type of use in 15.2-2292 and that staff believed that this might be a good time to revisit this with the Planning Commission.

After discussion, it was the consensus of Council to authorize staff to develop an ordinance for Family Day Home to bring the Town's Zoning Ordinance into compliance with State Code, have the Planning Commission review, and bring back to Town Council at a later date.

APPEARANCE BY LEN KOCZUR OF 259 PARKER PLACE

Mr. Len Koczur of 259 Parker Place re-appeared before Town Council reiterating again that his \$141.00 proposed real estate tax increase was in part because of the \$61,000 real estate tax increase. The Town Manager reiterated that the real estate total assessment for the Town went down \$1 million dollars, but that was too small of an amount to cause an equalization.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF MARCH 21st AND MARCH 30th, 2016

Motion was made by Vice-Mayor Roby, seconded by Councilmember Carter, to adopt the Town Council meeting minutes of March 21st and March 30th, 2016. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

REPORTS

The Town Manager reported that he and the Vice-Mayor would be attending an annual Rappahannock-Rapidan Regional Commission Board meeting on Wednesday, April 27th in the Town of Washington.

UNFINISHED BUSINESS

There was no Unfinished Business.

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NEW BUSINESS

TOWN COUNCIL CONSIDERED A RESOLUTION (RES2016-02) TO ELECT VRS ALTERNATE RATE

The Town Manager stated that before Council was a resolution from the Virginia Retirement System for localities to consider to elect to pay the alternate rate for the Town's VRS employer contribution. The Town Manager stated the alternate rate would be 90% of the June 30, 2015 actuarial valuation rate of 13.27% or 11.94% and the difference would result in a cost savings for the FY-2017 & FY-2018 budgets of approximately \$30,925 per year. The Town Manager stated that while these savings are significant, the Town would have to make-up the payments in the future, thus, the Town has elected to continue paying at the 100% rate and the FY2017 budget has utilized the 100% percentage.

The Town Manager stated that staff was recommending that the Town continue to pay at the 100% rate in order not to create a greater deficiency in the account and future higher rates to make-up.

No action was taken.

TOWN COUNCIL CONSIDERED CANCELLING THE MAY 2nd WORK SESSION MEETING

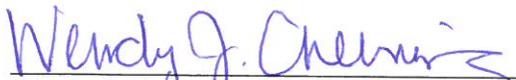
The Town Manager stated that in the past, the work session meeting the night before a Town Council election day has been cancelled.

It was the consensus of Council to cancel the Monday, May 2nd Town Council work session meeting.

TOWN COUNCIL CONSIDERED A RESOLUTION FOR BUSINESS AND INDUSTRY APPRECIATION WEEK

Motion was made by Vice-Mayor Roby, seconded by Councilmember Carter, to adopt the Resolution for Business and Industry Appreciation Week and hereby declare Business and Industry Appreciation as May 16-20, 2016 in the Town of Orange. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

With no further business the meeting adjourned at 8:30 p.m.


Wendy J. Chewning, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

Town Council Meeting Minutes
May 16, 2016
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The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. "Chuck" Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford, and Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Gail S. Marshall, Director of Finance Norris John, Director of Community Development John Cooley and Police Chief James Fenwick.

PLEDGE OF ALLEGIANCE

Councilmember Richard Langford led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Mayor Mason recommended moving Agenda Item 9B under Public Comment to 5B so the police officers did not have to set through the entire meeting. The Town Manager stated that Item 9A was not the presentation of the Comprehensive Plan, but the presentation of the CIP.

Motion was made by Mayor Mason, seconded by Vice-Mayor Roby, to adopt the agenda, as amended. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

APPEARANCE BY CARL OWENS – DISCUSSION OF RADNEY ROAD NAME CHANGE

Mr. Carl Owens appeared before Council regarding changing Radney Road's name to Round Hill Road. Mayor Mason thanked Mr. Owens for his comments and recommended that Council discuss this at a later date at a work session meeting.

Mr. Len Koczur of 259 Parker Place appeared before Council stating that Ms. Radney had just passed, and he felt that maybe the name of the road change should be considered once the first fifty residences were built on the Round Hill property.

TOWN COUNCIL CONSIDERED A PROCLAMATION FOR POLICE WEEK

Mayor Mason read the Proclamation for Police Week.

ACKNOWLEDGEMENT OF POLICE OFFICERS

Chief Fenwick stated that on July 19, 2015, Officer Kevin Murrell was dispatched to a suicidal subject call, and saved a subject who tried to hang himself in front of Officer Murrell. Chief Fenwick awarded Officer Murrell the Department's Lifesaving Medal.

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Chief Fenwick also stated that on April 9, 2016, Sergeant Justin Neal and Deputy Bryan Cameron responded to a report of a runaway vehicle with a subject pinned under it. Chief Fenwick reported when they arrived on scene, they found the front wheel of the vehicle resting on top of a man's leg. Chief Fenwick reported further that Sergeant Neal and Deputy Cameron organized the bystanders to lift the car off of the man's leg while Sergeant Neal pulled the man from under the car. Sergeant Neal then rendered aid to the man until EMS arrived. Chief Fenwick awarded Sergeant Neal and Deputy Cameron the Department's Meritorious Police Service Award.

Chief Fenwick introduced all the Town police officers that were present at the meeting. Mayor Mason thanked the Police Department on behalf of the Town Council for all of their hard work and for keeping the Town safe. Chief Fenwick stated that he felt very fortunate to have a wonderful working relationship with a Town Council who was supportive.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF APRIL 18, 2016

Motion was made by Councilmember Carter, seconded by Vice-Mayor Roby, to adopt the Town Council meeting minutes of April 18, 2016, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

REPORTS

The Town Manager reported that Patrick Mauney was now the Executive Director of the Rappahannock Rapidan Regional Commission.

The Town Manager reported that he attended the County Economic Development Authority meeting last week and the majority of the discussion was co-working where businesses would have small offices and share conference rooms and business equipment.

The Town Manager reported that the EDA had a big announcement last week with the Governor attending that was Loughmann expanding and hiring 56 new employees.

UNFINISHED BUSINESS

TOWN COUNCIL CONSIDERED THE ADVERTISED FY17 BUDGET

After discussion, motion was made by Mayor Mason, seconded by Councilmember Carter, to remove the \$20,000 from the Orange Volunteer Rescue Squad and place back into unrestricted reserves to be discussed at a later date. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

Councilmember Sherman inquired whether staff had tried to contact the Rescue Squad about appearing before Council. Vice-Mayor Roby stated that there really wasn't anyone to contact at this time, and that Chief Harkness was trying to work with the Rescue Squad to help them out.

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The Town Manager introduced the possibility of electronic ticketing which an ordinance change would need to be done to allow the charge. Chief Fenwick gave a brief overview of purchasing E-Summons which was an ordinance that allowed the town to collect a \$5 surcharge per ticket on each criminal or traffic case that goes into a “pool” for the purchase, implementation, and maintenance of an e-summons system for the patrol vehicles. Chief Fenwick reported that E-Summons would replace regular hand written tickets and allowed for the scanning of licenses, electronic completion of the traffic summons, and the wireless transmittal of the “ticket” in court. Chief Fenwick stated the motorist would also receive a printed copy. Staff stated that they would study this and get back to Council with findings at a later date.

Motion was made by Councilmember Sherman, seconded by Councilmember Langford, to adopt the FY17 Budget, as amended. The Town Manager stated that he wanted to bring to Council’s attention that everything was still in the budget to include a \$2.2 million loan, \$0.02 per \$100 assessed value real estate tax increase, \$3.50 per month increase on residential trash and commercial trash fee increase of \$5.00 per dumpster and \$8.00 per trash can per month, and the fee increases to Taylor Park. Councilmember Sherman withdrew his motion.

After lengthy discussion, motion was made by Councilmember Sherman, seconded by Councilmember Langford, to remove the loan proceeds in the amount of \$1,672,444 and loan payments associated with that loan in the amount of \$196,844 from the FY17 Budget. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

Motion was then made by Vice-Mayor Roby, seconded by Councilmember Langford, to adopt the FY17 Budget, as amended. On roll call vote: Councilmember Carter – aye, Councilmember Langford – aye, Vice-Mayor Roby – aye, Councilmember Sherman – aye, and Mayor Mason – aye. The motion carried unanimously.

TOWN COUNCIL CONSIDERED THE FY17 APPROPRIATION ORDINANCE

After discussion, motion was made by Councilmember Carter, seconded by Councilmember Sherman, to amend the Appropriation Ordinance to reflect the changes just adopted in the FY17 budget. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

Motion was then made by Councilmember Carter, seconded by Vice-Mayor Roby, to adopt the FY17 Appropriation Ordinance, as amended. On roll call vote: Councilmember Sherman – aye, Councilmember Carter – aye, Councilmember Langford – aye, Vice-Mayor Roby – aye, and Mayor Mason – aye. The motion carried unanimously.

TOWN COUNCIL CONSIDERED A PROPOSED REAL ESTATE TAX INCREASE OF \$0.02 PER \$100 OF ASSESSED VALUE

Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to increase the real estate tax from \$0.155 to \$0.175, a \$0.02 per \$100 of assessed value increase, effective July 1, 2016, as presented. On roll call vote: Vice-Mayor Roby – aye, Councilmember Sherman – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Mayor Mason – aye. The motion carried unanimously.

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NEW BUSINESS

STAFF PRESENTED THE CAPITAL IMPROVEMENTS PLAN FOR 2016-2021

The Director of Community Development stated that VDOT was requesting that any locality that received revenue sharing funds have an updated Capital Improvement Plan. The Director of Community gave an overview of the updated 2016-2021 CIP.

TOWN COUNCIL DISCUSSED THE PRESENTATION TO THE OCHS TOWN SCHOLARSHIP RECIPIENT

The Town Manager reported that the awards night for OCHS seniors was the same night as Town Council's June work session, and staff wanted to know if Council wished to pick an alternate to present the Town's scholarship or did a member of Town Council wish to volunteer and miss the work session. Vice-Mayor Roby volunteered to present the Town's scholarship.

TOWN COUNCIL CONSIDERED RESOLUTION (RES2016-03) APPROVING AN EXTENSION ADDENDUM TO THE STATE-WIDE PROGRAMMATIC PROJECT ADMINISTRATION AGREEMENT (PPAA) FOR REVENUE SHARING PROJECTS

The Town Manager stated that he received a phone call from VDOT regarding an extension on revenue sharing monies for the 2013 appropriation. The Town Manager stated that most of the work had already been done, but VDOT was requiring a resolution because we had requested an extension to complete Twyman Street and Montevista Avenue.

Motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to adopt Resolution (RES2016-03) approving an extension addendum to the state-wide programmatic project administration agreement (PPAA) for Revenue Sharing Projects, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN COUNCIL HELD A CLOSED SESSION UNDER STATE CODE 2.2-3711 SUBSECTION 7 – CONSULTATION WITH LEGAL COUNSEL REGARDING A PROBABLE LITIGATION

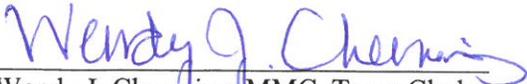
Motion was made by Councilmember Carter, seconded by Councilmember Sherman, to convene into Closed Session under the provision of Section 2.2-3711 subsection 7 regarding consultation with legal counsel regarding a probable litigation. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

A five minute recess was held prior to the Closed Session beginning.

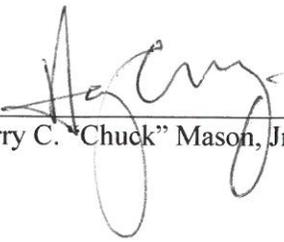
Motion was made by Councilmember Sherman, seconded by Councilmember Langford, to leave Closed Session and reconvene into the regular session. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously. All members swore that they only discussed matters lawfully permitted under the State Code and so noted in the motion convening the Closed Session.

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With no further business the meeting adjourned at 8:54 p.m.



Wendy J. Chewning, MMC, Town Clerk



Harry C. "Chuck" Mason, Jr., Mayor