

Town Council Meeting Minutes
May 16, 2016
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The Orange Town Council held a meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. "Chuck" Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford, and Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Gail S. Marshall, Director of Finance Norris John, Director of Community Development John Cooley and Police Chief James Fenwick.

PLEDGE OF ALLEGIANCE

Councilmember Richard Langford led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Mayor Mason recommended moving Agenda Item 9B under Public Comment to 5B so the police officers did not have to set through the entire meeting. The Town Manager stated that Item 9A was not the presentation of the Comprehensive Plan, but the presentation of the CIP.

Motion was made by Mayor Mason, seconded by Vice-Mayor Roby, to adopt the agenda, as amended. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

APPEARANCE BY CARL OWENS – DISCUSSION OF RADNEY ROAD NAME CHANGE

Mr. Carl Owens appeared before Council regarding changing Radney Road's name to Round Hill Road. Mayor Mason thanked Mr. Owens for his comments and recommended that Council discuss this at a later date at a work session meeting.

Mr. Len Koczur of 259 Parker Place appeared before Council stating that Ms. Radney had just passed, and he felt that maybe the name of the road change should be considered once the first fifty residences were built on the Round Hill property.

TOWN COUNCIL CONSIDERED A PROCLAMATION FOR POLICE WEEK

Mayor Mason read the Proclamation for Police Week.

ACKNOWLEDGEMENT OF POLICE OFFICERS

Chief Fenwick stated that on July 19, 2015, Officer Kevin Murrell was dispatched to a suicidal subject call, and saved a subject who tried to hang himself in front of Officer Murrell. Chief Fenwick awarded Officer Murrell the Department's Lifesaving Medal.

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Chief Fenwick also stated that on April 9, 2016, Sergeant Justin Neal and Deputy Bryan Cameron responded to a report of a runaway vehicle with a subject pinned under it. Chief Fenwick reported when they arrived on scene, they found the front wheel of the vehicle resting on top of a man's leg. Chief Fenwick reported further that Sergeant Neal and Deputy Cameron organized the bystanders to lift the car off of the man's leg while Sergeant Neal pulled the man from under the car. Sergeant Neal then rendered aid to the man until EMS arrived. Chief Fenwick awarded Sergeant Neal and Deputy Cameron the Department's Meritorious Police Service Award.

Chief Fenwick introduced all the Town police officers that were present at the meeting. Mayor Mason thanked the Police Department on behalf of the Town Council for all of their hard work and for keeping the Town safe. Chief Fenwick stated that he felt very fortunate to have a wonderful working relationship with a Town Council who was supportive.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF APRIL 18, 2016

Motion was made by Councilmember Carter, seconded by Vice-Mayor Roby, to adopt the Town Council meeting minutes of April 18, 2016, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

REPORTS

The Town Manager reported that Patrick Mauney was now the Executive Director of the Rappahannock Rapidan Regional Commission.

The Town Manager reported that he attended the County Economic Development Authority meeting last week and the majority of the discussion was co-working where businesses would have small offices and share conference rooms and business equipment.

The Town Manager reported that the EDA had a big announcement last week with the Governor attending that was Loughmann expanding and hiring 56 new employees.

UNFINISHED BUSINESS

TOWN COUNCIL CONSIDERED THE ADVERTISED FY17 BUDGET

After discussion, motion was made by Mayor Mason, seconded by Councilmember Carter, to remove the \$20,000 from the Orange Volunteer Rescue Squad and place back into unrestricted reserves to be discussed at a later date. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

Councilmember Sherman inquired whether staff had tried to contact the Rescue Squad about appearing before Council. Vice-Mayor Roby stated that there really wasn't anyone to contact at this time, and that Chief Harkness was trying to work with the Rescue Squad to help them out.

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The Town Manager introduced the possibility of electronic ticketing which an ordinance change would need to be done to allow the charge. Chief Fenwick gave a brief overview of purchasing E-Summons which was an ordinance that allowed the town to collect a \$5 surcharge per ticket on each criminal or traffic case that goes into a “pool” for the purchase, implementation, and maintenance of an e-summons system for the patrol vehicles. Chief Fenwick reported that E-Summons would replace regular hand written tickets and allowed for the scanning of licenses, electronic completion of the traffic summons, and the wireless transmittal of the “ticket” in court. Chief Fenwick stated the motorist would also receive a printed copy. Staff stated that they would study this and get back to Council with findings at a later date.

Motion was made by Councilmember Sherman, seconded by Councilmember Langford, to adopt the FY17 Budget, as amended. The Town Manager stated that he wanted to bring to Council’s attention that everything was still in the budget to include a \$2.2 million loan, \$0.02 per \$100 assessed value real estate tax increase, \$3.50 per month increase on residential trash and commercial trash fee increase of \$5.00 per dumpster and \$8.00 per trash can per month, and the fee increases to Taylor Park. Councilmember Sherman withdrew his motion.

After lengthy discussion, motion was made by Councilmember Sherman, seconded by Councilmember Langford, to remove the loan proceeds in the amount of \$1,672,444 and loan payments associated with that loan in the amount of \$196,844 from the FY17 Budget. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

Motion was then made by Vice-Mayor Roby, seconded by Councilmember Langford, to adopt the FY17 Budget, as amended. On roll call vote: Councilmember Carter – aye, Councilmember Langford – aye, Vice-Mayor Roby – aye, Councilmember Sherman – aye, and Mayor Mason – aye. The motion carried unanimously.

TOWN COUNCIL CONSIDERED THE FY17 APPROPRIATION ORDINANCE

After discussion, motion was made by Councilmember Carter, seconded by Councilmember Sherman, to amend the Appropriation Ordinance to reflect the changes just adopted in the FY17 budget. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

Motion was then made by Councilmember Carter, seconded by Vice-Mayor Roby, to adopt the FY17 Appropriation Ordinance, as amended. On roll call vote: Councilmember Sherman – aye, Councilmember Carter – aye, Councilmember Langford – aye, Vice-Mayor Roby – aye, and Mayor Mason – aye. The motion carried unanimously.

TOWN COUNCIL CONSIDERED A PROPOSED REAL ESTATE TAX INCREASE OF \$0.02 PER \$100 OF ASSESSED VALUE

Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to increase the real estate tax from \$0.155 to \$0.175, a \$0.02 per \$100 of assessed value increase, effective July 1, 2016, as presented. On roll call vote: Vice-Mayor Roby – aye, Councilmember Sherman – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Mayor Mason – aye. The motion carried unanimously.

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NEW BUSINESS

STAFF PRESENTED THE CAPITAL IMPROVEMENTS PLAN FOR 2016-2021

The Director of Community Development stated that VDOT was requesting that any locality that received revenue sharing funds have an updated Capital Improvement Plan. The Director of Community gave an overview of the updated 2016-2021 CIP.

TOWN COUNCIL DISCUSSED THE PRESENTATION TO THE OCHS TOWN SCHOLARSHIP RECIPIENT

The Town Manager reported that the awards night for OCHS seniors was the same night as Town Council's June work session, and staff wanted to know if Council wished to pick an alternate to present the Town's scholarship or did a member of Town Council wish to volunteer and miss the work session. Vice-Mayor Roby volunteered to present the Town's scholarship.

TOWN COUNCIL CONSIDERED RESOLUTION (RES2016-03) APPROVING AN EXTENSION ADDENDUM TO THE STATE-WIDE PROGRAMMATIC PROJECT ADMINISTRATION AGREEMENT (PPAA) FOR REVENUE SHARING PROJECTS

The Town Manager stated that he received a phone call from VDOT regarding an extension on revenue sharing monies for the 2013 appropriation. The Town Manager stated that most of the work had already been done, but VDOT was requiring a resolution because we had requested an extension to complete Twyman Street and Montevista Avenue.

Motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to adopt Resolution (RES2016-03) approving an extension addendum to the state-wide programmatic project administration agreement (PPAA) for Revenue Sharing Projects, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN COUNCIL HELD A CLOSED SESSION UNDER STATE CODE 2.2-3711 SUBSECTION 7 – CONSULTATION WITH LEGAL COUNSEL REGARDING A PROBABLE LITIGATION

Motion was made by Councilmember Carter, seconded by Councilmember Sherman, to convene into Closed Session under the provision of Section 2.2-3711 subsection 7 regarding consultation with legal counsel regarding a probable litigation. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

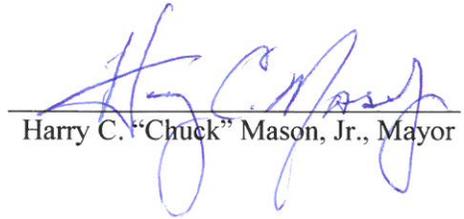
A five minute recess was held prior to the Closed Session beginning.

Motion was made by Councilmember Sherman, seconded by Councilmember Langford, to leave Closed Session and reconvene into the regular session. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously. All members swore that they only discussed matters lawfully permitted under the State Code and so noted in the motion convening the Closed Session.

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With no further business the meeting adjourned at 8:54 p.m.


Wendy J. Chewing, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

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The Orange Town Council and Planning Commission held a joint meeting at 7:00 p.m. in the Town of Orange Community Center Meeting Room. Town Council Members present were: Mayor Harry C. "Chuck" Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Richard Langford, and Frederick W. Sherman, Jr. Planning Commissioners present were: Chairman Ben Sherman, Vice-Chair Robert Langford, Commissioners Charles Lovell, Donald Schafer and Page Sullenberger. Staff members present were: Town Manager Greg Woods, Deputy Town Clerk Kimberly Strawser, CMC, CZA, Town Attorney Gail S. Marshall, and Director of Community Development John Cooley. Councilmember Henry Lee Carter and Town Clerk Wendy J. Chewning, MMC were absent.

PLEDGE OF ALLEGIANCE

Councilmember Sherman led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Deputy Town Clerk called roll and noted that there was a quorum of both bodies present.

ADOPTION OF AGENDA

The Town Manager requested that Item 10D be added under New Business regarding canceling the July 4th work session because of it being a Town Holiday – Independence Day.

Motion was made by Councilmember Sherman, seconded by Vice-Mayor Roby, to adopt the agenda, as amended. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC HEARING

TOWN COUNCIL AND THE PLANNING COMMISSION HELD A JOINT PUBLIC HEARING CONCERNING THE AMENDMENTS TO THE TOWN OF ORANGE ZONING ORDINANCE REGARDING FAMILY DAY HOMES

Mayor Mason called for presentation from the Director of Community Development. The Director of Community Development stated that staff had received a request from Dianna McIlwee regarding increasing the number of children that were allowed to be cared for based on the Family Day Care use found within the Town of Orange's zoning ordinance. The Director of Community Development stated that after some research staff determined that the zoning ordinance was not in compliance with State Code regarding Family Day Homes. The Director of Community Development reported that after working with the Town Attorney and the Planning Commission an ordinance was crafted to bring the Town's zoning ordinance into compliance with State Code §15.2-2292. The Director of Community Development stated that staff recommended approval of the ordinance change as presented.

Mayor Mason declared the Town Council Public Hearing open and called for public comment. There being no public comment Mayor Mason closed the Public Hearing for Town Council.

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Chairman Sherman declared the Planning Commission public hearing open and called for public comment.

Ms. Mcilwee appeared before Town Council and the Planning Commission thanking them for their time and consideration of her request.

There being no further public comment Chairman Sherman closed the Planning Commission Public Hearing.

Chairman Sherman called for vote from the Planning Commission.

Motion was made by Vice-Chair Robert Langford, seconded by Commissioner Page Sullenberger, to recommend to Town Council the adoption of the amendments to the Town's Zoning Ordinance regarding Family Day Homes, as presented. On vote, Chairman Sherman – aye, Vice-Chair Langford – aye, Commissioner Lovell – aye, Commissioner Schafer – aye, and Commissioner Sullenberger – aye. The motion carried unanimously.

Mayor Mason called for questions, if any, from Town Council. After discussion, staff suggested to add the \$25.00 fee for the zoning permit and \$10 for adjoining landowner notifications related to the family day home permit to amend the proposed motion.

Mayor Mason called for vote from Town Council. Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to adopt the amendments to the Town's Zoning Ordinance regarding Family Day Homes and adopt a \$25 fee for zoning permit and \$10 fee for adjoining property notifications related to Family Day Homes Permit. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF MAY 16TH & JUNE 6TH, 2016

Motion was made by Councilmember Sherman, seconded by Vice-Mayor Roby, to adopt the Town Council meeting minutes of May 16th & June 6th, 2016, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

REPORTS

Vice-Mayor Roby reported that she had received a letter from Jeff Walker thanking Council for the resolution and she read the letter aloud.

Vice-Mayor Roby reported that she presented the Town's scholarship to Mia Daniel at OCHS Senior night. Vice-Mayor Roby stated that Mia plans to attend Old Dominion University to pursue a degree in psychology.

Vice-Mayor Roby stated that the Gardner site looks wonderful.

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Vice-Mayor Roby reported that she would attend the PD-9 meeting with the Town Manager on Wednesday.

The Town Manager gave “kudos” to Larry Bond and public works for doing a great job on the clean-up of the Gardner property.

NEW BUSINESS

CONSIDERATION OF ORDINANCE (ORD2016-02) ALLOWING FOR THE PROSECUTION OF TRAFFIC OFFENSES

Motion was made by Councilmember Langford, seconded by Councilmember Sherman, to adopt Ordinance (ORD2016-02), as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

CONSIDERATION OF RESOLUTION (RES2016-04) APPOINTING WENDY J. CHEWNING, MMC, TOWN CLERK, AS THE TOWN’S FOIA OFFICER

Motion was made by Vice-Mayor Roby, seconded by Commissioner Langford, to adopt Resolution (RES2016-04) appointing Wendy J. Chewning, MMC, Town Clerk, as the Town’s FOIA Officer. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

CONSIDERATION OF RE-APPOINTMENT OF BEN SHERMAN TO THE TOWN’S PLANNING COMMISSION WITH A TERM TO EXPIRE JUNE 30, 2020

Mr. Ben Sherman stated to Town Council that he wished to be reappointed to the Town’s Planning Commission. Motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to re-appoint Ben Sherman to the Town of Orange Planning Commission with a term to expire June 30, 2020. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

CANCELLATION OF JULY 4TH WORK SESSION

The Town Manager reported that the upcoming July Town Council work session fell on the 4th of July Holiday and recommended that Council cancel this work session. Motion was made by Vice-Mayor Roby, seconded by Councilmember Sherman, to cancel the July 4th work session, since this was a town holiday. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

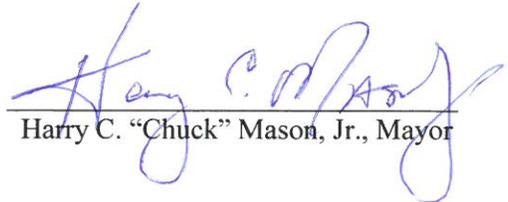
TRAIN WHISTLES

A brief discussion was held on train whistles when trains come through town. Councilmember Sherman asked if the Planning Commission had held a discussion on the train whistles. The Director of Community Development stated they had not. Councilmember Sherman stated that it may be a good idea for the Commission to hold a discussion and pass along their recommendation to Council.

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With no further business the meeting adjourned at 7:36 p.m.


Kimberly Strawser, CMC, CZA Deputy Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

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June 6, 2016
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The Orange Town Council held a work session meeting at 6:00 p.m. in the Town of Orange Community Center Meeting Room. Town Councilmembers present were: Mayor Harry C. "Chuck" Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter, Richard Langford, and Frederick W. "Rick" Sherman, Jr. Staff members present were: Town Manager Gregory W. Woods, Town Clerk Wendy J. Chewning, MMC, and Director of Finance Norris John.

CALL TO ORDER

Mayor Mason opened the meeting. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to adopt the agenda, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

PRESENTATION FROM US RDA REGARDING ECONOMIC DEVELOPMENT

Ms. Cyndy Bedwell, CP Specialist with US Rural Development Authority, presented to Council various grants and loans available with RDA in regard to community facilities and rural utilities.

Town Council thanked Ms. Bedwell for coming.

DISCUSSION OF NO TRAIN WHISTLE ORDINANCE FOR THE TOWN

The Town Manager stated that the Town Attorney had done research and a report regarding a No Train Whistle Ordinance back in 2012. The Town Manager stated that every time we have new residents come to Town they immediately start complaining about the train whistle and inquiring about what can be done about it. After discussion, it was the consensus of Council to have staff look into a No Train Whistle Ordinance for the Town, and bring back to Council at a later date.

REQUEST FOR ACKNOWLEDGEMENT OF 100 YEAR OLD BIRTHDAY

The Town Manager stated that the Town Clerk had received a request from a lady in D.C. that Town Council present her aunt who lived in Belleview Apartments a key to the town for her upcoming 100th birthday. After discussion, it was the decision of Council to have staff call back the niece to tell her that we regret that this isn't something that we could do because of the impossibility of keeping track of all who would be eligible and thus missing deserving citizens.

MADISON COUNTY BIOSOLID PERMIT

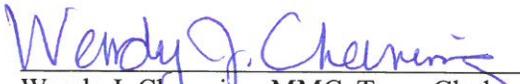
Councilmember Sherman inquired about the Madison County Biosolid Permit. The Town Manager stated that this was something that staff had already discussed and the Town did not have an issue with this because of the 100 ft. setback.

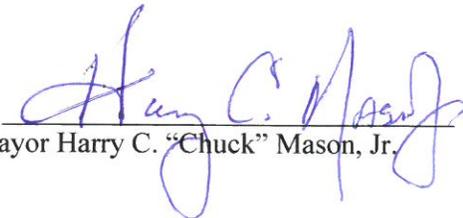
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GEORGE COLE PROPERTY

Councilmember Sherman inquired about the status of the clean-up of the George Cole property because it had been over two years. The Town Manager stated that the executors had been notified that a zoning violation letter would be sent to them by this coming Friday, June 10th.

With no further business the meeting adjourned at 7:40 p.m.


Wendy J. Chewning, MMC, Town Clerk


Mayor Harry C. "Chuck" Mason, Jr.

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PLEDGE OF ALLEGIANCE

Councilmember Sherman led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Deputy Town Clerk called roll and noted that there was a quorum of both bodies present.

ADOPTION OF AGENDA

The Town Manager requested that Item 10D be added under New Business regarding canceling the July 4th work session because of it being a Town Holiday – Independence Day.

Motion was made by Councilmember Sherman, seconded by Vice-Mayor Roby, to adopt the agenda, as amended. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC HEARING

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Mayor Mason called for presentation from the Director of Community Development. The Director of Community Development stated that staff had received a request from Dianna McIlwee regarding increasing the number of children that were allowed to be cared for based on the Family Day Care use found within the Town of Orange’s zoning ordinance. The Director of Community Development stated that after some research staff determined that the zoning ordinance was not in compliance with State Code regarding Family Day Homes. The Director of Community Development reported that after working with the Town Attorney and the Planning Commission an ordinance was crafted to bring the Town’s zoning ordinance into compliance with State Code §15.2-2292. The Director of Community Development stated that staff recommended approval of the ordinance change as presented.

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REPORTS

Vice-Mayor Roby reported that she had received a letter from Jeff Walker thanking Council for the resolution and she read the letter aloud.

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The Town Manager gave “kudos” to Larry Bond and public works for doing a great job on the clean-up of the Gardner property.

NEW BUSINESS

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CONSIDERATION OF RE-APPOINTMENT OF BEN SHERMAN TO THE TOWN’S PLANNING COMMISSION WITH A TERM TO EXPIRE JUNE 30, 2020

Mr. Ben Sherman stated to Town Council that he wished to be reappointed to the Town’s Planning Commission. Motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to re-appoint Ben Sherman to the Town of Orange Planning Commission with a term to expire June 30, 2020. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

CANCELLATION OF JULY 4TH WORK SESSION

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With no further business the meeting adjourned at 7:36 p.m.



Kimberly Strawser, CMC, CZA Deputy Town Clerk



Harry C. "Chuck" Mason, Jr., Mayor

Town Council Meeting Minutes
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PLEDGE OF ALLEGIANCE

Councilmember Mason led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Town Manager called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Roby, seconded by Councilmember Mason, to adopt the agenda, as presented. On vote, Councilmember Mason – aye, Councilmember Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

ELECTION OF MAYOR

The Town Manager called for nominations for Mayor. Motion was made by Councilmember Sherman, seconded by Councilmember Roby, to nominate Harry C. “Chuck” Mason, Jr. to serve as Mayor for a term of one year (July 1, 2016 – June 30, 2017). There being no more nominations, motion was made by Councilmember Roby, seconded by Councilmember Sherman, to close the nominations. On vote, Councilmember Mason – aye, Councilmember Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

On roll call vote to appoint Harry C. Mason, Jr. as Mayor for a term to expire June 30, 2017: Councilmember Langford – aye, Councilmember Roby – aye, Councilmember Sherman – aye, Councilmember Carter – absent, and Councilmember Mayor – abstained. Motion carried.

The Town Manager handed the gavel over to Mayor Mason.

ELECTION OF VICE-MAYOR

Mayor Mason called for nominations for Vice-Mayor. Motion was made by Mayor Mason, seconded by Councilmember Langford, to nominate Martha Roby as Vice-Mayor for a term of one year (July 1, 2016 – June 30, 2017). There being no more nominations, motion was made by Councilmember Sherman, seconded by Councilmember Langford, to close the nominations. On vote, Mayor Mason – aye, Councilmember Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

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On roll call vote to appoint Martha B. Roby as Vice-Mayor for a term to expire June 30, 2017: Councilmember Carter – absent, Councilmember Langford – aye, Councilmember Roby – abstained, Councilmember Sherman – aye, and Mayor Mason – aye. Motion carried.

PUBLIC COMMENT

Vice-Mayor Roby thanked Council for nominating her again for Vice-Mayor. Vice-Mayor Roby stated that she enjoyed her role as Vice-Mayor this past year and she looked forward to learning even more this year and to having four more productive years on Council, and to helping the Town improve.

Mayor Mason also thanked Council for their confidence for nominating him as Mayor again. Mayor Mason said the Town was fortunate to have such a great Town Manager, Department Heads, and staff. Mayor Mason stated that Town Manager actually ran the Town and it was the Town Council's job to set policy.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF JUNE 20, 2016

Motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to adopt the Town Council meeting minutes of May 16th & June 6th, 2016, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

REPORTS

Councilmember Sherman inquired about the new Executive Director for the Rappahannock Rapidan Regional Commission. The Vice-Mayor stated that Patrick Mauney was the new Executive Director of PD-9. Councilmember Sherman stated that it might be a good idea to introduce Mr. Mauney at one of our upcoming regular council meetings. The Town Manager stated that he would check into his availability.

UNFINISHED BUSINESS

DISCUSSION AND CONSIDERATION OF RADNEY ROAD NAME CHANGE TO ROUND HILL ROAD

The Director of Community Development stated that at the May 16th Town Council Carl Owens requested that Town Council change Radney Road's name to Round Hill Road. The Director of Community Development reported that the only business or property that would really be affected by the name change was CVS and he had had reached out to them making them aware of Mr. Owen's request. The Director of Community Development stated that changing a 911 address is a big deal, especially since we are talking about a pharmacy. No action was taken by Council at this time.

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NEW BUSINESS

DISCUSSION OF STAIRWAY TO SUCCESS PROGRAM SUPPORTING EARLY CHILDHOOD EDUCATION

Vice-Mayor Roby stated that she requested that this item be placed on the agenda for discussion. Vice-Mayor Roby stated that she was requesting support to work with the Orange County Head Start Program and Orange County Public Schools to pursue the VML Early Childhood Education Stairway to Success Program competition. Vice-Mayor Roby stated that she would assist with the writing and filling out of the application.

After discussion, it was the consensus of Council to have Vice-Mayor Roby pursue the Early Childhood Education Stairway to Success Program competition.

CONSIDERATION OF RESOLUTION (RES2016-05) CARRYING OVER FUNDS FROM THE FY16 BUDGET

The Director of Finance gave an overview of the carry overs. Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to adopt Resolution (RES2016-05) carrying over funds from the FY16 Budget to the FY17 Budget, as presented. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

DISCUSSION OF APPRECIATION GIFTS FOR THE PLANNING COMMISSION AND BZA MEMBERS

The Town Manager stated that the past couple of years Town Council had authorized staff to purchase gift certificates to local restaurants as a thank you to the Town's planning commissioners and BZA members for their service to the Town, and staff was inquiring what their wishes were for this year. After discussion, motion was made by Councilmember Langford, seconded by Councilmember Sherman, to authorize staff to purchase gifts for the Town's Planning Commissioners and BZA members with the appropriated funds just recently carried over. . On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

CONSIDERATION OF ADVERTISEMENT OF A LANGUAGE AMENDMENT TO THE FY17 APPROPRIATION ORDINANCE REGARDING AVAILABILITY FEES

The Town Manager reported that the Town has not had a 1 ½ inch water meter for quite a few years and that in 2015 this meter was removed from our availability fee structure. The Town Manager stated that we do not support this size of a meter and we do not want it listed as an option in our Appropriation Ordinance.

The Town Manager reported that it is our practice that we charge availability fees when a meter size is increased as the difference between one size to another, and that our sewer availability fees are set by the water meter size. The Town Manager stated that we had run into a situation whereby the water meter belonged to entity that still had a meter size that we do not use, and that since the meter size is being increased; we do not have the meter size that the difference is being based upon.

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The Town Manager requested that Town Council authorize a Public Hearing to amend the Appropriation Ordinance to read "should a sewer availability fee be based upon a water meter the Town does not support, the Town Manager shall interpolate the correct meter increase based on the current fee structure."

After discussion, it was the consensus of Town Council to authorize staff to advertise the language amendment to the FY17 Appropriation Ordinance regarding availability fees, as presented.

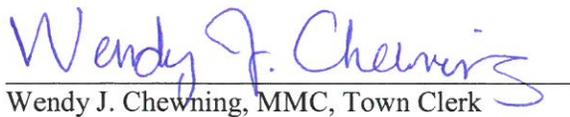
TOWN COUNCIL MOVED INTO CLOSED SESSION UNDER THE PROVISIONS OF STATE CODE 2.2-3711 SUBSECTION 7 – CONSULTATION WITH LEGAL COUNSEL REGARDING A PROBABLE LITIGATION

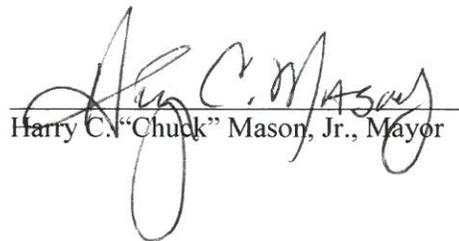
Motion was made by Mayor Mason, seconded by Vice-Mayor Roby, to convene into Closed Session under the provision of Section 2.2-3711 subsection 7 of the Code of Virginia regarding consultation with legal counsel regarding a probable litigation. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

A five minute recess was held prior to the Closed Session beginning.

Motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to leave Closed Session and reconvene into the regular session. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously. All members swore that they only discussed matters lawfully permitted under the State Code and so noted in the motion convening the Closed Session.

With no further business the meeting adjourned at 8:45 p.m.


Wendy J. Chewning, MMC, Town Clerk


Harry C. "Chuck" Mason, Jr., Mayor

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The Orange Town Council held a work session meeting at 6:00 p.m. in the Town of Orange Community Center Meeting Room. Town Councilmembers present were: Vice-Mayor Martha Roby Councilmembers Henry Lee Carter, Richard Langford and Frederick W. "Rick" Sherman, Jr. Staff members present were: Town Manager Gregory W. Woods, and Town Clerk Wendy J. Chewning, MMC, and Town Attorney Gail S. Marshall. Mayor Harry C. Mason, Jr. was absent.

CALL TO ORDER

Vice-Mayor Roby opened the meeting. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Carter, seconded by Councilmember Langford, to adopt the agenda, as presented. On vote, Mayor Mason – absent, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

REPORT FROM VICE-MAYOR ROBY ON STAIRWAY TO SUCCESS APPLICATION

Vice-Mayor Roby gave an update on the Town's Stairway to Success Art partnership with the Orange County School System's Pre-school and Head Start Programs. Vice-Mayor Roby presented a timeline to Council and staff for the Orange County Public School preschoolers and the Town of Orange.

DISCUSSION ON POSSIBLE ORDINANCE REGARDING BURNING OF RESIDENTIAL HOUSEHOLD WASTE

The Town Manager reported that staff had received complaints from neighbors whereby residents had been burning household trash. The Town Manager reported further that he had spoken to Chief John Harkness, Orange County Emergency Management Coordinator, and that burning of plastics is not permitted according to state law, but we have no way of knowing exactly what was being burned without inspecting it.

The Town Manager stated that staff was asking for Council's thoughts on changing the Town's ordinance to disallow the burning of residential household trash. After discussion, motion was made by Councilmember Carter, seconded by Councilmember Sherman, to have the Town Attorney and staff canvas to see what other localities are doing regarding open burning ordinances. On vote, Mayor Mason – absent, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN COUNCIL MOVED INTO CLOSED SESSION UNDER THE PROVISIONS OF STATE CODE 2.2-3711 SUBSECTION 7 – CONSULTATION WITH LEGAL COUNSEL REGARDING A PROBABLE LITIGATION

Motion was made by Vice-Mayor Roby, seconded by Councilmember Langford, to convene into Closed Session under the provision of Section 2.2-3711 subsection 7 of the Code of Virginia regarding consultation with legal counsel regarding a probable litigation. On vote, Mayor Mason – absent, Vice-Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

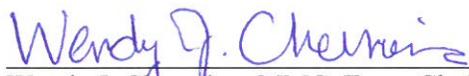
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Motion was made by Councilmember Carter, seconded by Councilmember Sherman, to leave Closed Session and reconvene into the regular session. On vote, Mayor Mason – absent, Vice-Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously. All members swore that they only discussed matters lawfully permitted under the State Code and so noted in the motion convening the Closed Session.

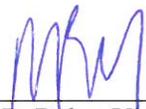
CONSIDERATION OF DRAFT AGREEMENT WITH ORANGE COUNTY TO WAIVE THE STATUTE OF LIMITATIONS DEFENSE FOR A SPECIFIED TIME

Motion was made by Councilmember Langford, seconded by Vice-Mayor Roby, to authorize the Town Manager to enter into an agreement with Orange County to waive the statute of limitations on Orange County's claim for sales tax from August 1, 2016 – September 9, 2016, and continue negotiations with the County on the sales tax matter. On vote, Mayor Mason – absent, Vice-Mayor Roby – aye, Councilmember Carter – absent, Councilmember Langford – aye, and Councilmember Sherman – aye. The motion carried unanimously.

With no further business the meeting adjourned at 7:05 p.m.



Wendy J. Chewning, MMC, Town Clerk



Martha B. Roby, Vice-Mayor