

TOWN OF ORANGE



Sweet Living, Steady Progress

COUNCIL MEETING PACKAGE

MONDAY, DECEMBER 12, 2016

7:00 P.M.



Meeting Agenda
Town of Orange Community Meeting Room
Monday, December 12, 2016

7:00 p.m.

1. Call to order by the Mayor.
2. Pledge of Allegiance.
3. Roll Call – Town Council:

Mayor Harry C. Mason, Jr.
Vice-Mayor Martha B. Roby
Councilmember Henry Lee Carter

Councilmember Richard Langford
Councilmember Frederick W. Sherman, Jr.

4. Adoption of Agenda
5. Town Council will hold a Public Hearing for the proposed issuance of bonds by the Harrisonburg Redevelopment and Housing Authority for renovation of Oakbrook Terrace II, L.P. Project.

(A.) Consideration of Resolution (RES2016-09).

6. Public Comment
7. Consideration of Town Council Meeting Minutes of November 21, 2016.
8. Reports

[A] Presentation of FY16 Audit Report – Matthew McLearen, CPA, CFE Member – Robinson, Farmer, Cox Associates

9. Unfinished Business:

10. New Business:

[A] Consideration of cancelling the Monday, January 2nd Town Council work session meeting because it falls on a Town Holiday – New Year’s Day observed, and moving the Monday, January 16th regular Town Council meeting to Tuesday, January 17th due to the Martin Luther King Jr. holiday.

[B] Discussion regarding the granting of an easement to Dominion Virginia Power to install an underground power line which will replace an above ground power line. This easement is located on property where the Public Works Facility is located.

11. Town Council Adjournment.

PUBLIC HEARINGS



PUBLIC HEARING SUMMARY
December 12, 2016

AGENDA ITEM: 5A

Town Council will hold a Public Hearing for the proposed issuance of bonds by the Harrisonburg Redevelopment and Housing Authority for renovation of Oakbrook Terrace II, L.P. Project.

PUBLIC HEARING OUTLINE:

1. Mayor calls for presentation.
2. Mayor declares the Public Hearing open and calls for public comment.
3. Mayor declares the Public Hearing closed.
4. Mayor Mason calls for questions/comments (if any) from Town Council.
5. Mayor Mason calls for vote, if any, from Town Council.

MOTION:

“I move that Town Council adopt Resolution (RES2016-09), as presented.”

OAKBROOK TERRACE II, L. P.
c/o HARBOUR CAPITAL CORPORATION

415 S. Chesterfield Street
Aiken, South Carolina 29801

November 28, 2016

The Mayor and Town Council
Town of Orange, Virginia
119 Belleview Avenue
Orange, Virginia 22960

Re: Clarifications Relating to Requested Town Approval of Tax-exempt Bond
Purchase and Rehabilitation Financing for Oakbrook Terrace II, L. P.

Dear Mayor Mason and Members of the Town Council:

Thank you for your consideration of this request for Town approval of tax exempt bond financing for Oakbrook Terrace Apartments.

The Harrisonburg Redevelopment and Housing Authority (the "HRHA") will issue the bonds, pursuant to a Virginia law that allows such authorities to exercise their powers outside of their area of operation on certain conditions. A key condition in such transactions, under both federal tax law and Virginia law, is that the local government must also concur with the bond issuance. That is why the public hearing is required and the resolution will be placed before you. To assist you in what may be an unfamiliar process for the Town's leadership, our Bond Counsel and the Town Attorney have worked together closely to draft your Notice of Public Hearing and proposed resolution to comply with the Virginia Code and the federal laws and regulations which govern tax-exempt bonds and low-income housing tax credits.

Built in 1999, Oakbrook Terrace is an 80 unit affordable housing project. The requested bond financing will permit Oakbrook Terrace to continue to be operated as affordable housing, plus it will fund more than \$1.7 million in property rehabilitation, at no cost to the Town.

I understand that there may have been some concerns raised about some of the details on the next to last page of the bond application (entitled "Summary"), especially regarding the population figure and how median income was determined. The population figure refers to the Town, but the median income figure is for the County, because when the U.S. Department of Housing and Urban Development publishes income data for each state, it only breaks it down as far as the city and county and level. Moreover, for both tax-exempt bond and low-income housing tax credit purposes, the County's median income (and not that for the Town) is what's required to be used, so that was the relevant figure to include in the Summary. And you may ignore the list of employers in the Summary (which referred to County employers), as it is not relevant to the requested tax-exempt bond financing approval; it was just my attempt to provide the HRHA with some context about the community, since it wouldn't know much about Orange.

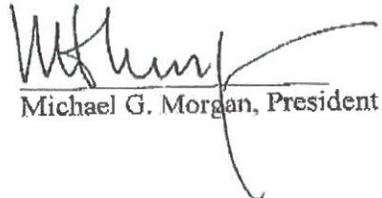
The Mayor and Town Council
Town of Orange, Virginia
November 28, 2016
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A requirement of the bond issue is that we will rent apartment units only to tenants making no more than 60% of HUD's determination of median income. Since the County's median income is reportedly higher than the Town, this means that more local families will be deemed qualified to rent apartments at Oakbrook Terrace.

Both our Bond Counsel and I will be present for your December 12th meeting. Should you have any questions or require any additional information, please let us know and we will be happy to address it at that time.

Thanks again.

Sincerely yours,
OAKBROOK TERRACE II, L. P.
BY: OAKBROOK GP, INC.,
its sole general partner

By: 
Michael G. Morgan, President

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RESOLUTION – RES2016-09

WHEREAS, the Harrisonburg Redevelopment and Housing Authority (the “Authority”) was created pursuant to the Virginia Housing Authorities Law (the “Act”), found in Chapter 1, Title 36, Code of Virginia of 1950, as amended (the “Virginia Code”), and is now existing and operating as a public body corporate and politic, and the Act empowers the Authority to issue its notes or bonds in accordance with the provisions of the Act for the purpose of making loans for the prevention and elimination of slum or blighted areas, for assistance in housing construction or rehabilitation by private sponsors and to refund prior obligations issued for any such purposes, and to exercise such powers outside of its area of operation upon compliance with certain procedures; and

WHEREAS, Oakbrook Terrace II, L. P., a Virginia limited partnership (the “Borrower”), has applied to the Authority for the issuance of not to exceed \$6,000,000 of the Authority’s Multi-Family Housing Revenue Bonds (Oakbrook Terrace II, L. P. Project), Series 2017 (the “Bonds”), to provide financing for (a) the acquisition, renovation and equipping of a one-story, 80 unit, multi-family residential rental housing project, comprised of 20 residential buildings, a clubhouse and fitness and recreation facilities, on an approximately 19.42 acre site, known as Oakbrook Terrace Apartments and located in the incorporated Town of Orange, Virginia (the “Town”), at 109 Oakbrook Drive, Orange, Virginia 22960, (b) the initial funding of debt service reserve and other funds, and (c) the payment of issuance and other transaction costs (collectively, the “Project”); and

WHEREAS, the Borrower, which will commence the acquisition, renovation and equipping of the Project promptly following the issuance of the Bonds, has its principal place of business at 415 S. Chesterfield St., Aiken, South Carolina 29801, in the City of Aiken, South Carolina; and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), requires, among other things, the “host approval” by this Council of the issuance of any new issue of private activity bonds for a project located in the Town after the Authority has held a public hearing and this Council has held a public hearing (the latter, the “Town Public Hearing”) to consider the issuance of such bonds as one of the acts required in order for the interest on such bonds to qualify for exemption from the imposition of federal income tax; and

WHEREAS, pursuant to due notice, the Authority, on November 16, 2016, conducted a public hearing on the application of the Borrower for the issuance of such Bonds in compliance with the requirements of Section 147(f) of the Code, Section 15.2-4906 of the Code of Virginia of 1950, as amended, and Section 2 of Chapter 514 of the Acts of Assembly of 1983, and after such public hearing did adopt a resolution to assist in

the issuance of not to exceed \$6,000,000 of its tax-exempt bonds, conditioned on the subsequent adoption of this resolution and a resolution by the City Council of the City of Harrisonburg, and recommending that this Council and the Harrisonburg City Council grant "host approval" and "public approval," respectively, of the issuance of the Bonds; and

WHEREAS, a Fiscal Impact Statement complying with the requirements of Section 15.2-4907 of the Virginia Code and Section 2 of Chapter 514 of the Acts of Assembly of 1983 of the General Assembly of Virginia, a record of the public hearing held by the Authority, and a copy of the Authority's resolution approving the issuance of the Bonds, subject to the terms to be agreed upon, have been filed with this Council;

WHEREAS, in compliance with Section 36-23 of the Virginia Code, this Council has also provided for the Town Public Hearing to consider whether (i) there is a shortage of safe or sanitary dwelling accommodations in the Town available to persons of low income at rentals they can afford; and (ii) that this condition can be best remedied through the exercise of the Authority's powers within the territorial boundaries of the Town; now, therefore,

BE IT RESOLVED by the Town Council of the Town of Orange, Virginia, that:

Section 1: The recitals in the preambles hereto are found to be true and correct in all respects, and are adopted as findings of this Council as if fully rewritten herein.

Section 2: The Project proposed to be financed by the issuance of the Bonds is deemed appropriate for such financing and, accordingly, the issuance of the Bonds is hereby approved.

Section 3: The approval of the issuance of the Bonds, as required by Section 147(f) of the Code and by the laws of the Commonwealth of Virginia, does not constitute an endorsement to a prospective purchaser of the Bonds of the proposed use of the proceeds of the Bonds or the creditworthiness of the Project or the Borrower. The Bonds shall provide that, as a limited obligation of the Authority payable solely from payments made by the Borrower and any realization on the collateral security for the Bonds provided by the Borrower, neither the Commonwealth of Virginia, the City of Harrisonburg nor the Town of Orange shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto and neither the faith or credit nor the taxing power of the Commonwealth of Virginia, the City of Harrisonburg or the Town of Orange, nor the faith or credit of the Authority, shall be pledged thereto.

Section 4: Pursuant to Section 36-23 of the Virginia Code, and upon (a) consideration of the information provided to the Council regarding the need for the Project in order to assure that adequate safe or sanitary dwelling accommodations in the Town are available to persons of low income at rentals they can afford and (b) the conduct and conclusion of the Town Public Hearing so as to enable members of the public to express their views on such subject, the Council hereby (i) finds that (A) there is a shortage of safe or sanitary dwelling accommodations in the Town available to persons of low income at rentals they can afford; and (B) this condition can be best remedied through the exercise of the Authority's powers within the territorial boundaries of the Town, and (ii) declares that there is a need for the Authority to exercise its powers within the Town by issuing the Bonds to finance the Project.

Section 5: This resolution shall be in effect from and after its adoption.

ADOPTED this 12th day of December, 2016.

(SEAL)

Harry C. Mason, Jr. Mayor

ATTEST:

Wendy J. Chewning, MMC, Town Clerk

APPROVED AS TO FORM:

Town Attorney

MINUTES

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The Orange Town held a meeting at 7:00 p.m. in the Town of Orange Community Meeting Room. Town Council Members present were: Mayor Harry C. "Chuck" Mason, Jr., Vice-Mayor Martha B. Roby, Councilmembers Henry Lee Carter and Frederick W. Sherman, Jr. Staff members present were: Town Manager Greg Woods, Deputy Town Clerk Kimberly A. Strawser, CMC, CZA, Town Attorney Gail S. Marshall and Director of Finance Norris John. Town Clerk Wendy J. Chewning, MMC and Councilmember Richard Langford were absent.

PLEDGE OF ALLEGIANCE

Aidan Bullins from the Orange County Public Schools Headstart Program and his Aunt Debbie Corbin led everyone in the Pledge of Allegiance.

CALL TO ORDER

The Mayor called the meeting to order. The Deputy Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

The Town Manager recommended adding a discussion under New Business item 9 [D] regarding the Town's issues for the Chamber Legislative Dinner. Motion was made by Councilmember Sherman, seconded by Councilmember Carter, to adopt the agenda, as amended. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

PUBLIC COMMENT

Mr. Bryan Whiteside owner of OC Delights located at 181 N. Madison Road appeared before Council regarding his concerns over honey bees searching for sugar source at his business. Mr. Whiteside stated that the honey bees had affected his business sales and requested assistance from Council. Mr. Whiteside stated further that he knew of two hives in town on North Almond Street and Landon Lane. Mr. Whiteside requested that Council look into the possibility of requiring permits for any new hives in the town limits. After discussion Council directed staff to research a solution and suggested starting with Virginia Tech and requested that the Town Attorney also contact her colleagues for their input.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF OCTOBER 17, 2016

Motion was made by Vice-Mayor Roby, seconded by Councilmember Carter, to adopt the Town Council meeting minutes of October 17, 2016, as presented. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

Town Council Meeting Minutes
November 21, 2016
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REPORTS

Vice-Mayor Roby reported that the Stairway to Success Committee had been invited to the December 5th School Board meeting at Orange Elementary School to discuss their award they received.

The Town Manager reported that Amanda Settle had left the Chamber of Commerce to open her own business in Culpeper. The Town Manager reported further that Deanne Marshall was temporarily the Acting Executive Director of the Chamber until a replacement was found.

The Town Manager reported that the Orange Education Foundation would hold a special meeting for new Treasurer on Friday, December 2nd.

Councilmember Sherman stated that the report on the water system was a good read and had very good information.

The Town Attorney reported that the Scott Street property was now posted and uninhabitable. The Town Attorney reported further that the Peliso Avenue property was being looked at by Habitat for Humanity, as well as, some other properties in the town that could be used for the program.

UNFINISHED BUSINESS

TOWN COUNCIL CONSIDERED ORDINANCE (ORD2016-04) AMENDING TOWN CODE SECTION 78-1 GRASS AND WEEDS

Motion was made by Councilmember Carter, seconded by Councilmember Sherman, to adopt Ordinance (ORD2016-04), as amended. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

NEW BUSINESS

TOWN COUNCIL CONSIDERED TO HOLD THE DECEMBER REGULAR TOWN COUNCIL MEETING ON MONDAY, DECEMBER 12, 2016

Motion was made by Vice-Mayor Roby, seconded by Councilmember Sherman, that Town Council will hold their regular December meeting on Monday, December 12th at 7 p.m. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

Town Council Meeting Minutes
November 21, 2016
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TOWN COUNCIL CONSIDERED THE AUTHORIZATION TO ADVERTISE AND HOLD A PUBLIC HEARING ON DECEMBER 12, 2016 FOR THE PROPOSED ISSUANCE OF BONDS BY THE HARRISONBURG REDEVELOPMENT AND HOUSING AUTHORITY FOR RENOVATION OF OAKBROOK TERRACE II, L.P. PROJECT

The Town Attorney stated that the prospective purchasers of Oakbrook had applied to the Harrisonburg Housing Authority for a tax exempt bond to finance a refurbishing of the 80 apartment units. The Town Attorney reported further that issuance of this bond required a resolution of the Orange Town Council following a public hearing which would be advertised and paid for by the applicant. The Town Attorney stated that the request before you was to authorize the advertisement and public hearing for your December 12, 2016 meeting.

After discussion, motion was made by Vice-Mayor Roby, seconded by Mayor Mason, that Town Council authorize the advertisement of a Public Hearing for Monday, December 12, 2016 for the proposed issuance of bonds by the Harrisonburg Redevelopment and Housing Authority for renovation of Oakbrook Terrace II, L.P. Project. On vote, Mayor Mason – aye, Vice- Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

TOWN COUNCIL CONSIDERED ORDINANCE (ORD2016-05) TO INVEST IN THE VML/VACO INVESTMENT POOL

The Town Manager presented an Ordinance for consideration to allow the Town to invest its reserves with VML Investment Pool (VIP). The Town Manager reported that the Town Manager or the Director of Finance could make the investments, but this would be done so with the approval of Council. The Town Manager stated that since the Town could get their funds out every two weeks he stated that this was just another tool that could help the Town.

After discussion, motion was made by Councilmember Sherman, seconded by Vice-Mayor Roby, that Town Council adopt Ordinance (ORD2016-05), as amended authorizing the Town Manager or Director of Finance to invest in the VML/VACO investment pool. On vote, Mayor Mason – aye, Vice-Mayor Roby – aye, Councilmember Carter – aye, Councilmember Langford – absent, and Councilmember Sherman – aye. The motion carried unanimously.

CHAMBER LEGISLATIVE ISSUES/UPDATES

A discussion was held regarding the 2017 VML Legislative top priorities. After discussion, consensus of Town Council was to support the following items and focus on these items as the Town's issues at the upcoming Chamber Legislative Dinner: HB1347 – Cell Towers, State & Local Government Fiscal Relationship, State Assistance to Local Police Departments (HB599), Lottery for Localities & Roadway Maintenance Payments; Bicycle Lanes.

With no further business the meeting adjourned at 8:25 p.m.

Kimberly A. Strawser, CMC, CZA
Deputy Town Clerk

Harry C. "Chuck" Mason, Jr., Mayor

REPORTS



REPORTS SUMMARY

December 12, 2016

AGENDA ITEM: 8A

Presentation of FY16 Audit Report.

SUMMARY:

- Mr. Matthew McLearn, CPA, CFE from Robinson, Farmer Cox and Associates will present the FY16 Audit Report.
- We will send out the Audit Reports when we receive them.

FINANCE REPORT



MEMORANDUM

TO: Mayor and Council Members
FROM: Norris John, Director of Finance 
DATE: December 6, 2016
SUBJECT: Summary Financial Report – November 2016

The following is a summary report of the financial condition of the Town as of November 30, 2016, the fifth period of FY 2017 budget as approved and amended. This report covers 41.67% of the current fiscal year. Please review the attached schedules for details on specific categories.

General Fund

General Fund revenues are \$1,953,014 or 42.53% of the FY 2017 annual budget. Referring to our annual projections spreadsheet (attached) the current revenue position for the General Fund (excluding reserve usage) is \$236,452 better than budget. Of this amount, \$102,032 pertains to an outstanding VDOT reimbursement from FY 2016.

Tax revenue for the month was \$436,322, of which 39.88% was Teal Estate Tax and 24.16% Meals Tax. Given the timing of receipts, nothing appears out of the ordinary at this time. The other revenues also appear to be in line for this period.

Included in the General Fund revenue are reserves of \$75,750 that have not been yet been drawn upon. This Reserve Fund will make the total revenues look like a shortfall until drawn upon.

Year to date General Fund expenditures are \$1,965,509 or 42.80% of the amount budgeted for FY 2017.

Water Fund

Water Fund revenues are \$571,616 or 39.55% of the annual budget. Included in the water revenues are reserves of \$17,150 or 1.20% of the annual revenue has not been drawn upon yet. This reserve fund revenue will make the total revenues look like a shortfall until it is drawn upon.

Year to date water fund expenditures of \$597,522 are 41.35% of the annual budget. Overall expenses are appropriate for this time of the year, recognizing the timing of the significant annual payment to US Bank for the financing of the Raw Water Storage Basin and the Macon Road Tank. Capital Expenditures carried over include the Reservoir Maintenance. We intend to use these funds in conjunction with the grant monies obtained to review the status of the standpipe.

Waste Water Fund

Sewer Fund Revenues are \$766,432 or 40.38% of the annual budget. Included in the sewer revenues are reserves of \$163,730 or 8.63% of the annual revenue has not been drawn upon yet. This reserve fund revenue will make the total revenues look like a shortfall until it is drawn upon.

Year to date Sewer Fund expenditures of \$885,259 are at 46.64% of the annual budget. Included in this amount, and accounting for the biggest impact, is the first of our bi-annual payments in the amount of \$325,152 to VRA for the financing of the WTP upgrade in 2004. Other costs appear to be in line with the time of year.

Cash Balances

The combined cash balance for the Town's Funds is \$2,642,385 with \$382,049 reserved for projects or dedicated to specific uses. We are currently awaiting approximately \$299,644 in reimbursements from VDOT. Significant loan payments occurred in July and November. Cash may appear to be low at this time, but this is as anticipated.

Debt Balances

A summary of the Towns' Debt as of November 30, 2016 is included with this report. The summary has been updated with the balances from the refinancing and significant payments in July and November.

**Town of Orange
Revenue Accounts
Month of November 2016**

Description	FY-2017 Budget	Actual Revenues			Projected		FY-2016 Variance to Budget
		Previous Months	Current Month	FY-2017 Year-To-Date	Remaining Months	FY-2017 Revenues	
General Fund							
Taxes							
Real Estate	615,000	24,417	173,990	198,407	427,000	625,407	10,407
Personal Property	157,000	19,316	68,508	87,792	84,400	172,192	15,192
Public Service Corp.	22,000	-	742	742	22,000	22,742	742
Delinquent	5,000	-	-	-	3,500	3,500	(1,500)
Cigarette	97,000	27,020	9,010	36,030	59,200	95,230	(1,770)
Bank Franchise	150,000	-	-	-	150,000	150,000	-
Utility Consumer	231,400	78,407	18,827	97,234	134,985	232,219	819
Electric Consumption	17,000	5,865	1,157	7,022	9,915	16,937	(63)
Local Sales	190,000	75,836	19,327	95,164	110,835	205,999	15,999
Motor Vehicle Registration Fees	88,000	14,839	29,975	44,780	52,000	96,780	8,780
Business & Prof. License	8,700	175	-	175	8,600	8,775	75
Meals	1,090,000	401,633	105,418	501,787	635,834	1,137,621	47,621
Transient/Occupancy	130,000	66,986	9,368	81,618	60,000	141,618	11,618
Communications	177,000	81,610	-	55,870	118,000	173,870	(3,130)
Sub-Total Taxes	2,978,100	796,104	436,322	1,206,621	1,876,269	3,082,890	104,790
Licenses & Permits							
Licenses & Permits	100	50	-	50	100	150	50
Sub-Total Licenses	100	50	-	50	100	150	50
Fines & Forfeitures							
Court Fines	68,000	30,898	5,504	36,402	39,665	76,067	8,067
Sub-Total Fines	68,000	30,898	5,504	36,402	39,665	76,067	8,067
Intergovernmental - State							
Rolling Stock	7,500	6,843	-	6,843	-	6,843	(657)
Motor Vehicle Rental	36,000	11,495	-	11,495	21,000	32,495	(3,505)
Mobile Home (RV) Registration	80	-	-	-	80	80	-
Law Enforcement Assistance	103,032	26,587	-	26,587	77,274	103,861	829
Byrd Street Project	-	102,032	-	102,032	-	102,032	102,032
PPTR Revenue	89,615	89,615	-	89,615	-	89,615	0
State Highway Maint. Fund	905,896	231,613	-	231,613	679,422	911,035	5,139
VDOT - Paving Reimbursement	639,000	-	-	-	639,000	639,000	-
ISTEA Mainstreet Project	620,983	-	-	-	620,983	620,983	-
ISTEA Railroad Ave Project	-	-	-	-	-	-	-
Misc. Grants - (DMV) Law Enf. OT	2,000	-	-	-	2,000	2,000	-
Misc. Grants - Arts Grant	-	-	-	-	-	-	-
Litter Control Grant	2,500	-	-	-	2,500	2,500	-
Fire Programs Grant	11,375	13,788	-	13,788	2,275	16,063	4,688
Sub-Total Intergovernmental	2,417,982	481,974	-	481,974	2,044,534	2,526,508	108,526
Investments/Sales of Assets							
Interest Income	4,400	863	-	1,264	3,666	4,930	530
Sale of Capital Assets	-	-	4,137	4,137	-	4,137	4,137
Sale of Recycled Materials	-	106	-	106	-	106	106
Sub-Total Interest	4,400	969	4,137	5,506	3,666	9,172	4,772
User Fees							
Planning & Development Fees	3,000	925	50	975	2,000	2,975	(25)
Transit Collections	24,360	-	-	12,180	24,360	36,540	12,180
Porterfield Park Shelter	1,500	500	-	500	1,000	1,500	-
Depot Community Room	400	150	90	240	280	520	120
Public Works Community Room	3,300	860	375	1,235	1,925	3,160	(140)
Trash Collection - Commercial	47,016	12,832	3,455	16,286	27,426	43,712	(3,304)
Trash Collection - Residential	101,318	28,770	7,676	36,419	59,102	95,521	(5,797)
Public Convenience Taxi Fee	-	50	-	50	-	50	50
Sub-Total User Fees	180,894	44,086	11,646	67,886	116,093	183,979	3,085
Miscellaneous Revenue							
Misc. General Fund Revenue	9,900	1,670	222	1,892	5,775	7,667	(2,234)
DMV STOP Fees	3,500	260	60	300	2,040	2,340	(1,160)
Administrative Fees	6,900	1,408	679	2,027	4,025	6,052	(848)
VRTA Reimbursements TOOT	-	19,844	-	7,664	-	7,664	7,664
Expenditure Refunds	13,100	10,138	466	10,605	7,640	18,245	5,145
Internal Charges	320,388	105,672	26,418	132,090	186,893	318,983	(1,405)
Reserve Fund	449,545	-	-	-	449,545	449,545	-
Sub-Total Miscellaneous	803,333	138,992	27,845	154,577	655,918	810,495	7,162
Total General Fund	6,452,809	1,493,074	485,453	1,953,015	4,736,245	6,689,260	236,452

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**Town of Orange
Revenue Accounts
Month of November 2016**

Description	FY-2017 Budget	Actual Revenues			Projected		FY-2016 Variance to Budget
		Previous Months	Current Month	FY-2017 Year-To-Date	Remaining Months	FY-2017 Revenues	
Water Fund							
Investments/Sales of Assets							
Interest Income	300	287	-	418	175	593	293
Sale of Surplus Property	-	-	-	-	-	-	-
Sub-Total Investments/Asset Sale	300	287	-	418	175	593	293
Utility Revenues							
Water Sales	1,320,000	424,260	102,469	526,729	770,000	1,296,729	(23,271)
Water Availability	6,000	3,000	-	3,000	6,000	9,000	3,000
Water Reconnection Fees	16,000	9,000	2,450	11,450	9,100	20,550	4,550
Sub-Total Utility	1,342,000	436,260	104,919	541,179	785,100	1,326,279	(15,721)
Miscellaneous Revenue							
Miscellaneous Revenues	35,736	4,196	82	30,018	20,846	50,864	15,128
Expenditure Refunds	-	-	-	-	-	-	-
Reserve Fund	17,150	-	-	-	17,150	17,150	-
Water Fund Grant	50,000	-	-	-	50,000	50,000	-
Sub-Total Miscellaneous	102,886	4,196	82	30,018	87,996	118,014	15,128
Total Water Fund	1,445,186	440,743	105,001	571,615	873,271	1,444,886	(300)
Sewer Fund							
Investments/Sales of Assets							
Interest Income	108	-	-	-	108	108	-
Sub-Total Interest	108	-	-	-	108	108	-
Utility Revenues							
Sewer Sales	1,550,000	526,642	152,658	679,300	904,165	1,583,465	33,465
Sewer Availability	12,330	12,330	8,944	21,274	9,590	30,864	18,534
Sewer Sales - Sludge	60,000	23,293	6,480	29,773	35,000	64,773	4,773
Sub-Total Utility	1,622,330	562,265	168,082	730,347	948,755	1,679,102	56,772
Miscellaneous Revenue							
Miscellaneous Revenues	400	-	-	-	400	400	-
Nutrient Credit Exchange	1,500	19,202	-	19,202	-	19,202	17,702
Leachate Sales	80,000	-	-	-	80,000	80,000	-
Septic Hauling	30,000	15,708	1,175	16,883	17,500	34,383	4,383
Expenditure Refunds	-	-	-	-	-	-	-
Reserve Fund	163,730	-	-	-	163,730	163,730	-
Sub-Total Miscellaneous	275,630	34,910	1,175	36,085	261,630	297,715	22,085
Total Sewer Fund	1,898,068	597,176	169,256	766,432	1,210,493	1,976,925	78,857
Total Revenues	9,796,063	2,530,992	759,711	3,291,062	6,716,512	10,007,574	211,511

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TOWN OF ORANGE

Fund Balances

The following numbers represent our best estimates of unencumbered fund balances (cash) as of November 30, 2016:

	Cash Balance	Encumbered	Unencumbered Balance
General Fund	\$ 2,485,571	\$ 196,923	\$ 2,288,648
Capital Improvement Fund	(154,552)	-	(154,552)
Water Fund	850,037	-	850,037
Sewer Fund	(708,226)	-	(708,226)
Water Deposit Fund	76,770	76,770	-
Taylor Park Fund	108,356	108,356	-
Grant Fund	(15,571)	-	(15,571)
Totals	<u>\$ 2,642,385</u>	<u>\$ 382,049</u>	<u>\$ 2,260,336</u>

Town Debt Service
As of November 31, 2016

General Fund	Original Debt	Principal @ 06/30/2016	FY - 2017 Principal & Interest		Principal Remaining
			Budgeted	Paid	
Route 20 Expansion	\$ 1,372,000	\$ 772,800	\$ 94,824	\$ 87,721	\$ 693,000
Public Works Center	\$ 931,000	\$ 524,400	\$ 64,345	\$ 59,525	\$ 470,250
2015 Public Works Streetsweeper	\$ 135,000	\$ 102,323	\$ 35,239	\$ -	\$ 102,323
Debt Service Activity	\$ 2,438,000	\$ 1,399,523	\$ 194,408	\$ 147,246	\$ 1,265,573
<u>Water Fund</u>					
Macon Road Tank	\$ 392,000	\$ 220,800	\$ 27,093	\$ 25,063	\$ 198,000
Raw Water Storage Basin	\$ 2,196,000	\$ 1,780,400	\$ 132,296	\$ 72,164	\$ 1,734,000
Debt Service Activity	\$ 2,588,000	\$ 2,001,200	\$ 159,389	\$ 97,227	\$ 1,932,000
<u>Sewer Fund</u>					
Wastewater Treatment Plant Upgrade	\$ 2,009,000	\$ 1,131,600	\$ 138,850	\$ 128,449	\$ 1,014,750
New WWTP - Total /Cumulative Debt	\$ 15,882,032	\$ 12,680,935	\$ 650,304	\$ 325,152	\$ 12,355,783
Debt Service Activity	\$ 17,891,032	\$ 13,812,535	\$ 789,154	\$ 453,601	\$ 13,370,533
Total Debt Service	\$ 22,917,032	\$ 17,213,258	\$ 1,142,951	\$ 698,075	\$ 16,568,106

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FINANCIAL STATEMENT ENDING

November, 2016

**Town of Orange
Financial Statement
November 2016
41.67% of Budget Year
Fund Summaries**

REVENUES

FUND	FY-2017 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	4,334,614.00	257,750.00	485,453.17	1,953,013.96	42.53%	2,639,350.04
GF-CAP IMPROVEMENTS	1,860,444.00	-	-	-	0.00%	1,860,444.00
WATER	1,368,386.00	76,800.00	105,001.45	571,615.50	39.55%	873,570.50
SEWER	1,898,068.00	-	169,256.11	766,431.71	40.38%	1,131,636.29
GRANTS/SPECIAL REVENUE	-	-	-	5,400.10	0.00%	-
WATER DEPOSIT	-	-	-	-	0.00%	-
TAYLOR PARK	-	-	-	60.01	0.00%	-
TOTAL	\$9,461,512.00	\$ 334,550.00	\$ 759,710.73	\$ 3,296,521.28	N/A	\$ 6,505,000.83

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

FUND	FY-2017 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	4,334,614.00	257,750.00	341,422.73	1,965,508.85	42.80%	2,626,855.15
GF-CAP IMPROVEMENTS	1,860,444.00	-	1,456.34	154,552.25	8.31%	1,705,891.75
WATER	1,368,386.00	76,800.00	93,920.51	597,521.60	41.35%	847,664.40
SEWER	1,898,068.00	-	423,823.38	885,258.68	46.64%	1,012,809.32
GRANTS/SPECIAL REVENUE	-	-	9,996.13	15,398.22	0.00%	-
WATER DEPOSIT	-	-	-	-	0.00%	-
TAYLOR PARK	-	-	-	-	0.00%	-
TOTAL	\$9,461,512.00	\$ 334,550.00	\$ 870,619.09	\$ 3,618,239.60	N/A	\$ 6,193,220.62

NOTE: A () in Remaining Balance means we have spent more than what we planned

**Town of Orange
Financial Statement
November 2016
41.67% of Budget Year
General Fund**

REVENUES

DESCRIPTION	FY-2017 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LOCAL TAXES	2,978,100.00	-	436,321.63	1,206,619.42	40.52%	1,771,480.58
LICENSES & PERMITS	100.00	-	-	50.00	50.00%	50.00
FINES	68,000.00	-	5,504.11	36,402.03	53.53%	31,597.97
STATE FUNDS	2,235,981.00	-	-	481,973.62	21.56%	1,754,007.38
INV / SALE OF ASSETS	4,400.00	-	4,136.61	5,506.13	125.14%	(1,106.13)
USER FEES	180,894.00	-	11,646.01	67,885.85	37.53%	113,008.15
MISCELLANEOUS	727,583.00	-	27,844.81	154,576.91	21.25%	573,006.09
RESERVE FUND	-	257,750.00	-	-	0.00%	257,750.00
TRANSF TO CAP. IMPROVEM.	(1,860,444.00)	-	-	-	-	(1,860,444.00)
TOTAL	\$4,334,614.00	\$ 257,750.00	\$ 485,453.17	\$ 1,953,013.96	42.53%	\$ 2,639,350.04

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2017 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LEGISLATIVE	42,457.00	750.00	3,047.11	36,203.73	83.79%	7,003.27
TOWN MANAGER	271,549.00	-	19,463.17	109,393.76	40.29%	162,155.24
TOWN ATTORNEY	37,850.00	-	2,384.00	11,380.00	30.07%	26,470.00
FINANCE DEPARTMENT	337,707.00	-	22,476.00	125,146.92	37.06%	212,560.08
ELECTIONS	-	-	-	-	0.00%	0.00
POLICE DEPARTMENT	1,371,561.00	-	119,883.15	577,482.92	42.10%	794,078.08
FIRE AND RESCUE	51,375.00	-	33,788.00	33,788.00	65.77%	17,587.00
PUBLIC WORKS	1,357,649.00	257,000.00	81,485.14	660,133.58	40.88%	954,515.42
TRASH COLLECTION	154,723.00	-	13,798.87	62,838.08	40.61%	91,884.92
MUNICIPAL BUILDING	46,785.00	-	3,090.81	16,843.30	36.00%	29,941.70
DEPOT	16,000.00	-	603.80	2,139.57	13.37%	13,860.43
TRANSPORTATION SYSTEM	106,577.00	-	25,883.50	27,218.33	25.54%	79,358.67
PARKS AND GROUNDS	30,000.00	-	1,176.76	12,401.76	41.34%	17,598.24
COMMUNITY DEVELOPMENT	117,521.00	-	8,111.47	45,127.02	38.40%	72,393.98
NON-DEPT - DEBT & OTHER	392,860.00	-	6,230.95	245,411.88	62.47%	147,448.12
NON-DEPT - DONATIONS	-	-	-	-	0.00%	0.00
NON-DEPT - CAPITAL	-	-	-	-	0.00%	0.00
TOTAL	\$4,334,614.00	\$ 257,750.00	\$ 341,422.73	\$ 1,965,508.85	42.80%	\$ 2,626,855.15

NOTE: A () in Remaining Balance means we have spent more than what we planned

Town of Orange
 Financial Statement
 November 2016
 41.67% of Budget Year
 General Fund - Capital Improvements

REVENUES

DESCRIPTION	FY-2017 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	1,860,444.00	-	-	-	0.00%	1,860,444.00
	-	-	-	-	0.00%	0.00
TOTAL	\$1,860,444.00	\$ -	\$ -	\$ -	0.00%	\$1,860,444.00

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2017 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
ROAD PROJECTS	1,672,444.00	-	1,290.30	119,583.07	7.15%	1,552,860.93
MACHINERY & EQUIPMENT	148,000.00	-	-	34,246.93	23.14%	113,753.07
COMPUTERS	40,000.00	-	166.04	722.25	1.81%	39,277.75
CONTINGENCY	-	-	-	-	0.00%	0.00
	-	-	-	-		
TOTAL	\$1,860,444.00	\$ -	\$ 1,456.34	\$ 154,552.25	8.31%	\$1,705,891.75

NOTE: A () in Remaining Balance means we have spent more than what we planned

**Financial Statement
November 2016
41.67% of Budget Year
Water Fund**

REVENUES

DESCRIPTION	FY-2017 BUDGET		SALES MTD	SALES YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
CONSTRUCTION PERMITS	-	-	-	-	0.00%	-
INV/ SALE OF ASSETS	300.00	-	-	-	0.00%	300.00
WATER SALES	1,320,000.00	-	102,469.24	526,728.84	39.90%	793,271.16
WATER AVAILABILITY	6,000.00	-	-	3,000.00	50.00%	3,000.00
WATER RECONNECTIONS	16,000.00	-	2,450.00	11,450.00	71.56%	4,550.00
EXPENDITURE REFUNDS	-	-	-	-	0.00%	-
MISCELLANEOUS	35,736.00	50,000.00	82.21	30,436.66	35.50%	55,299.34
RESERVE FUND	(9,650.00)	26,800.00	-	-	0.00%	17,150.00
TOTAL	\$1,368,386.00	\$ 76,800.00	\$ 105,001.45	\$ 571,615.50	39.55%	\$873,570.50

Note: A () in Remaining Balance means that we have collected more than anticipated.

DEPARTMENT	FY-2017 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
WATER TREATMENT	817,664.00	26,800.00	67,051.43	363,774.34	43.08%	480,689.66
WATER DISTRIBUTION	391,293.00	50,000.00	26,869.08	136,519.96	30.94%	304,773.04
NON-DEPT - DEBT & OTHER	159,429.00	-	-	97,227.30	60.98%	62,201.70
TOTAL	\$1,368,386.00	\$ 76,800.00	\$ 93,920.51	\$ 597,521.60	41.35%	\$ 847,664.40

**Town of Orange
Financial Statement
November 2016
41.67% of Budget Year
Sewer Fund**

REVENUES

DESCRIPTION	FY-2017 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LICENSES & PERMITS	-	-	-	-	0.00%	-
INVESTMENTS	108.00	-	-	-	0.00%	108.00
SEWER SALES	1,550,000.00	-	152,657.64	679,299.80	43.83%	870,700.20
SEWER AVAILABILITY FEES	12,330.00	-	8,943.75	21,273.75	172.54%	(8,943.75)
SEWER SALES - SLUDGE	60,000.00	-	6,480.22	29,773.49	49.62%	30,226.51
NUTRIENT CREDIT	1,500.00	-	-	19,202.05	1280.14%	(17,702.05)
LEACHATE	80,000.00	-	-	-	0.00%	80,000.00
SEPTIC HAULING	30,000.00	-	1,174.50	16,882.62	56.28%	13,117.38
MISCELLANEOUS	400.00	-	-	-	0.00%	400.00
RESERVE FUND	163,730.00	-	-	-	0.00%	163,730.00
TOTAL	\$1,898,068.00	\$ -	\$ 169,256.11	\$ 766,431.71	40.38%	\$1,131,636.29

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2017 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
SEWER TREATMENT	942,337.00	-	88,785.87	368,751.76	39.13%	573,585.24
SEWER COLLECTION	166,487.00	-	9,885.32	62,905.83	37.78%	103,581.17
NON-DEPT - DEBT & OTHER	789,244.00	-	325,152.19	453,601.09	57.47%	335,642.91
TOTAL	\$1,898,068.00	\$ -	\$ 423,823.38	\$ 885,258.68	46.64%	\$1,012,809.32

NOTE: A () in Remaining Balance means we have spent more than what we planned

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BILLS AND CLAIMS

For the month November, 2016

TOWN OF ORANGE
CHECK REGISTER

NOVEMBER 1 - 30, 2016

Check #	Check Date	Vendor Name	PO #	Net Amount
10376	11/30/2016	JACOB BAKER	17-00698	\$ 126.81
10377	11/30/2016	UNIVERSITY OF VIRGINIA	17-00697	75.00
110216	11/30/2016	TREASURER OF VIRGINIA	17-00691	35,777.11
110316	11/30/2016	MASSMUTUAL FINANCIAL GROUP	17-00692	500.00
110416	11/30/2016	M&T BANK	17-00694	210.04
110516	11/30/2016	M&T BANK	17-00693	122.17
110616	11/30/2016	M&T BANK	17-00695	122.17
110716	11/30/2016	M&T BANK	17-00696	210.04
23497	11/2/2016	AMOS APPAREL	17-00547	149.00
23498	11/2/2016	ANTHEM BLUE CROSS & BLUE SHIEL	17-00544	48,900.00
23499	11/2/2016	BMS DIRECT	17-00562	466.91
23500	11/2/2016	CENTRAL VIRGINIA ELECTRIC COOP	17-00545	90.01
23501	11/2/2016	COMCAST	17-00548	580.68
23502	11/2/2016	DOMINION VIRGINIA POWER	17-00546	27,681.76
23503	11/2/2016	ENVIROCOMPLIANCE LABORATORIES,	17-00549	400.00
23504	11/2/2016	JIMMY LAMB	17-00563	60.00
23505	11/2/2016	LACY'S FLORIST	17-00550	106.81
23506	11/2/2016	KILINE MADISON	17-00554	25.27
23507	11/2/2016	MAYER ELECTRIC SUPPLY	17-00551	1,630.00
23508	11/2/2016	MINNESOTA LIFE	17-00552	820.87
23509	11/2/2016	ORANGE TIRE INC.	17-00555	160.00
23510	11/2/2016	SHEENA PAYETTE	17-00553	56.28
23511	11/2/2016	STEROBEN ASSOCIATES	17-00543	3,500.00
23512	11/2/2016	JILL SINK	17-00534	36.26
23513	11/2/2016	STEVE CORBIN	17-00535	83.19
23514	11/2/2016	UNIVAR USA	17-00556	4,176.50
23515	11/2/2016	UPS	17-00557	49.45
23516	11/2/2016	VALLEY OFFICE MACHINES & EQUIP	17-00558	187.71
23517	11/2/2016	VERIZON	17-00561	1,830.54
23518	11/2/2016	CHEWNING, WENDY	17-00560	90.00
23519	11/2/2016	WELLS FARGO VENDOR FIN SERV	17-00559	680.74
23520	11/4/2016	ATCO INTERNATIONAL	17-00565	189.00
23521	11/4/2016	BANK OF AMERICA, NA	17-00564	10,313.45
23522	11/4/2016	BATTLEFIELD FORD	17-00566	22.44
23523	11/4/2016	CARTER MACHINERY CO., INC.	17-00567	1,340.41
23524	11/4/2016	TREASURER OF VIRGINIA	17-00591	43.53
23525	11/4/2016	COMPUTER PROJECTS OF IL., INC.	17-00590	173.40
23526	11/4/2016	ENVIRONMENTAL SYSTEMS SERVICE,	17-00568	125.00
23527	11/4/2016	FASTENAL	17-00569	37.64
23528	11/4/2016	GALLS, LLC	17-00570	675.50
23529	11/4/2016	MARSHALL, GAIL S.	17-00571	2,384.00
23530	11/4/2016	HD SUPPLY WATERWORKS, LTD.	17-00572	782.40
23531	11/4/2016	KNOXTOWN PRODUCTS	17-00586	116.80

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23532	11/4/2016	MORRIS DISTRIBUTING, INC.	17-00587	651.06
23533	11/4/2016	ODB COMPANY	17-00589	217.12
23534	11/4/2016	ORANGE TIRE INC.	17-00592	495.00
23535	11/4/2016	ORANGE PHARMACY	17-00574	24.36
23536	11/4/2016	PAINT 'N' PAPER	17-00575	203.18
23537	11/4/2016	PAYNE POOLS & SPAS	17-00588	33.24
23538	11/4/2016	REXEL	17-00576	174.84
23539	11/4/2016	SEDWICK	17-00577	766.05
23540	11/4/2016	TASER INTERNATIONAL	17-00578	2,844.00
23541	11/4/2016	TOWN OF ORANGE	17-00579	2,875.09
23542	11/4/2016	MICHAEL A. TRUITT	17-00580	800.00
23543	11/4/2016	SHAYNA PALMER	17-00593	45.03
23544	11/4/2016	UNIVAR USA	17-00581	3,875.22
23545	11/4/2016	NEW VIRGINIA TRACTOR	17-00573	212.15
23546	11/4/2016	VIRGINIA RESOURCES AUTHORITY	17-00582	325,152.19
23547	11/4/2016	VUPS	17-00583	74.09
23548	11/4/2016	WAYNE OXYGEN & WELDING SUPPLY	17-00584	28.83
23549	11/4/2016	WHITMAN, REQUARDT & ASSOC, LLP	17-00585	1,704.00
23550	11/7/2016	CLANCY ZIMBRO	17-00594	41.04
23551	11/7/2016	FAYE'S OFFICE SUPPLY	17-00595	459.13
23552	11/7/2016	H.L. BESKIN, TRUSTEE	17-00597	554.00
23553	11/7/2016	NORRIS JOHN	17-00598	32.15
23554	11/7/2016	DELORIS ANN LONG	17-00596	400.00
23555	11/7/2016	LOUISA COUNTY TREASURER	17-00599	497.55
23556	11/7/2016	VACORP	17-00600	95.95
23557	11/7/2016	VIRGINIA REGIONAL TRANSIT	17-00601	25,883.50
23558	11/16/2016	ACCESS TELECOM INC.	17-00602	3,960.95
23559	11/16/2016	BLUE RIDGE MOVERS, INC.	17-00604	300.00
23560	11/16/2016	BMS DIRECT	17-00603	398.88
23561	11/16/2016	W.L.S. MOTORS, INC. T/A	17-00605	43.28
23562	11/16/2016	COLONIAL SCIENTIFIC, INC.	17-00606	131.62
23563	11/16/2016	DODSON, JEFF	17-00607	60.00
23564	11/16/2016	DOMINION VIRGINIA POWER	17-00608	1,582.40
23565	11/16/2016	DIX, JR JAMES A.	17-00609	1,328.80
23566	11/16/2016	ENVIROCOMPLIANCE LABORATORIES,	17-00610	485.00
23567	11/16/2016	EXCEL LD	17-00611	177.94
23568	11/16/2016	EZ PERFORMANCE CENTER	17-00612	134.78
23569	11/16/2016	FASTENAL	17-00613	75.60
23570	11/16/2016	GALLS, LLC	17-00614	169.00
23571	11/16/2016	GRAHAM CONCRETE, LLC	17-00615	2,720.00
23572	11/16/2016	LIBERTY PROCESS EQUIPMENT	17-00616	346.62
23573	11/16/2016	DELORIS ANN LONG	17-00633	100.00
23574	11/16/2016	MID-ATLANTIC PROTEL	17-00619	169.80
23575	11/16/2016	ORANGE VOLUNTEER FIRE CO., INC	17-00634	33,788.00
23576	11/16/2016	ORANGE COUNTY TREASURER	17-00617	11,099.40
23577	11/16/2016	PIEDMONT METAL FABRICATORS	17-00618	294.00
23578	11/16/2016	PRUDENTIAL OVERALL SUPPLY	17-00620	820.95
23579	11/16/2016	RAPPAHANOCK REGIONAL CRIMINAL	17-00621	7,172.50
23580	11/16/2016	RINKER DESIGN ASSOCIATES, P.C.	17-00622	1,290.30
23581	11/16/2016	SOUTHERN STATES	17-00631	6,104.21
23582	11/16/2016	STAPLES CREDIT PLAN	17-00623	60.45
23583	11/16/2016	TIMMONS GROUP	17-00624	440.00

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23584	11/16/2016	TRACTOR SUPPLY CREDIT PLAN	17-00625	485.46
23585	11/16/2016	UPS	17-00626	82.32
23586	11/16/2016	USABLUBOOK	17-00627	151.33
23587	11/16/2016	VERIZON	17-00628	122.40
23588	11/16/2016	WRIGHT'S IRON & STEEL WORKS	17-00629	61.20
23589	11/17/2016	ADVANCE AUTO PARTS	17-00635	69.98
23590	11/17/2016	ARTS CENTER OF ORANGE	17-00636	1,400.00
23591	11/17/2016	AT&T MOBILITY	17-00658	1,298.71
23592	11/17/2016	CMI, INC.	17-00637	897.00
23593	11/17/2016	GARNETT & MCKAY LLC	17-00641	40.80
23594	11/17/2016	DULTMEIER SALES, LLC	17-00638	1,091.46
23595	11/17/2016	FERGUSON ENTERPRISES INC. #31	17-00639	2,593.64
23596	11/17/2016	FISHER AUTO PARTS	17-00640	769.17
23597	11/17/2016	HACH COMPANY	17-00642	642.47
23598	11/17/2016	HIGHWAY MOTORS	17-00643	593.96
23599	11/17/2016	ORANGE DOWNTOWN ALLIANCE	17-00644	3,600.00
23600	11/17/2016	ORANGE MOTOR SPECIALTY	17-00645	86.57
23601	11/17/2016	JESSE REDMON	17-00646	20.45
23602	11/17/2016	REXEL	17-00647	3,277.47
23603	11/17/2016	RAPIDAN SERVICE AUTHORITY	17-00656	13.71
23604	11/17/2016	SELECT SPECIALTY PRODUCTS INC	17-00648	302.70
23605	11/17/2016	SOSMETAL PRODUCTS INC.	17-00649	197.10
23606	11/17/2016	SUFFOLK SALES AND SERVICE CORP	17-00655	2,800.00
23607	11/17/2016	TREASURERS' ASSOCIATION OF VA	17-00650	175.00
23608	11/17/2016	UNIVAR USA	17-00651	14,883.32
23609	11/17/2016	UPS	17-00657	51.12
23610	11/17/2016	VALLEY OFFICE MACHINES & EQUIP	17-00652	139.19
23611	11/17/2016	WELLS FARGO VENDOR FIN SERV	17-00653	426.70
23612	11/17/2016	ACUITY SPECIALTY PRODUCTS, INC	17-00654	849.55
23613	11/29/2016	ACCESS TELECOM INC.	17-00664	2,270.00
23614	11/29/2016	ADRIENNE POWELL	17-00676	167.36
23615	11/29/2016	ADT SECURITY SERVICES	17-00667	127.65
23616	11/29/2016	AFLAC	17-00665	744.10
23617	11/29/2016	BATTLEFIELD FORD	17-00666	34.81
23618	11/29/2016	COLONIAL SCIENTIFIC, INC.	17-00668	663.18
23619	11/29/2016	COMCAST	17-00669	134.88
23620	11/29/2016	DOMINION VIRGINIA POWER	17-00670	98.77
23621	11/29/2016	ENVIROCOMPLIANCE LABORATORIES,	17-00671	235.00
23622	11/29/2016	ENVIRONMENTAL SYSTEMS SERVICE,	17-00672	125.00
23623	11/29/2016	FASTENAL	17-00673	97.36
23624	11/29/2016	FORTILINE INC	17-00686	6,721.22
23625	11/29/2016	GALLS, LLC	17-00674	321.60
23626	11/29/2016	MID-ATLANTIC WASTE SYSTEMS	17-00687	181.93
23627	11/29/2016	MINNESOTA LIFE	17-00690	820.87
23628	11/29/2016	MUTUAL OF OMAHA	17-00675	320.63
23629	11/29/2016	ORANGE TIRE INC.	17-00689	120.00
23630	11/29/2016	CLAYTON POPE & ASSOCIATES	17-00685	528.00
23631	11/29/2016	SCHWARTZ & ASSOCIATES, INC.	17-00677	1,935.00
23632	11/29/2016	SOSMETAL PRODUCTS INC.	17-00688	92.24
23633	11/29/2016	TRANSAMERICA EMPLOYEE BENEFITS	17-00678	453.52
23634	11/29/2016	MICHAEL A. TRUITT	17-00684	666.66
23635	11/29/2016	BROWN, SHARON	17-00659	34.11

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23636	11/29/2016	WALTER KENNEY	17-00660	10.87
23637	11/29/2016	JONES, JESSICA & ROBER	17-00661	8.71
23638	11/29/2016	ROBA AZAR	17-00662	10.31
23639	11/29/2016	BRANDON OWENS	17-00663	93.89
23640	11/29/2016	UPS	17-00680	92.25
23641	11/29/2016	USABLUEBOOK	17-00679	332.95
23642	11/29/2016	VIRGINIA BUSINESS SYSTEMS	17-00681	167.65
23643	11/29/2016	WELLS FARGO VENDOR FIN SERV	17-00682	254.04

\$ 641,489.48

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NEW BUSINESS



NEW BUSINESS SUMMARY

December 12, 2016

AGENDA ITEM: 10A

Consideration of cancelling the Monday, January 2nd Town Council work session meeting because it falls on a Town Holiday – New Year’s Day observed, and moving the Monday, January 16th regular Town Council meeting to Tuesday, January 17th due to the Martin Luther King Jr. holiday..

SUMMARY:

- Staff is recommending cancelling the Monday, January 2nd Town Council work session meeting and moving the Monday, January 16th regular meeting to Tuesday, January 17th due to the Monday Martin Luther King Jr. holiday.

MOTION:

“I move that Town Council cancel the Monday, January 2nd work session meeting due to the Town Holiday of New Year’s Day observed, and move the Monday, January 16th regular meeting to Tuesday, January 17th due to the Martin Luther King Jr. holiday.”



NEW BUSINESS SUMMARY

December 12, 2016

AGENDA ITEM: 10B

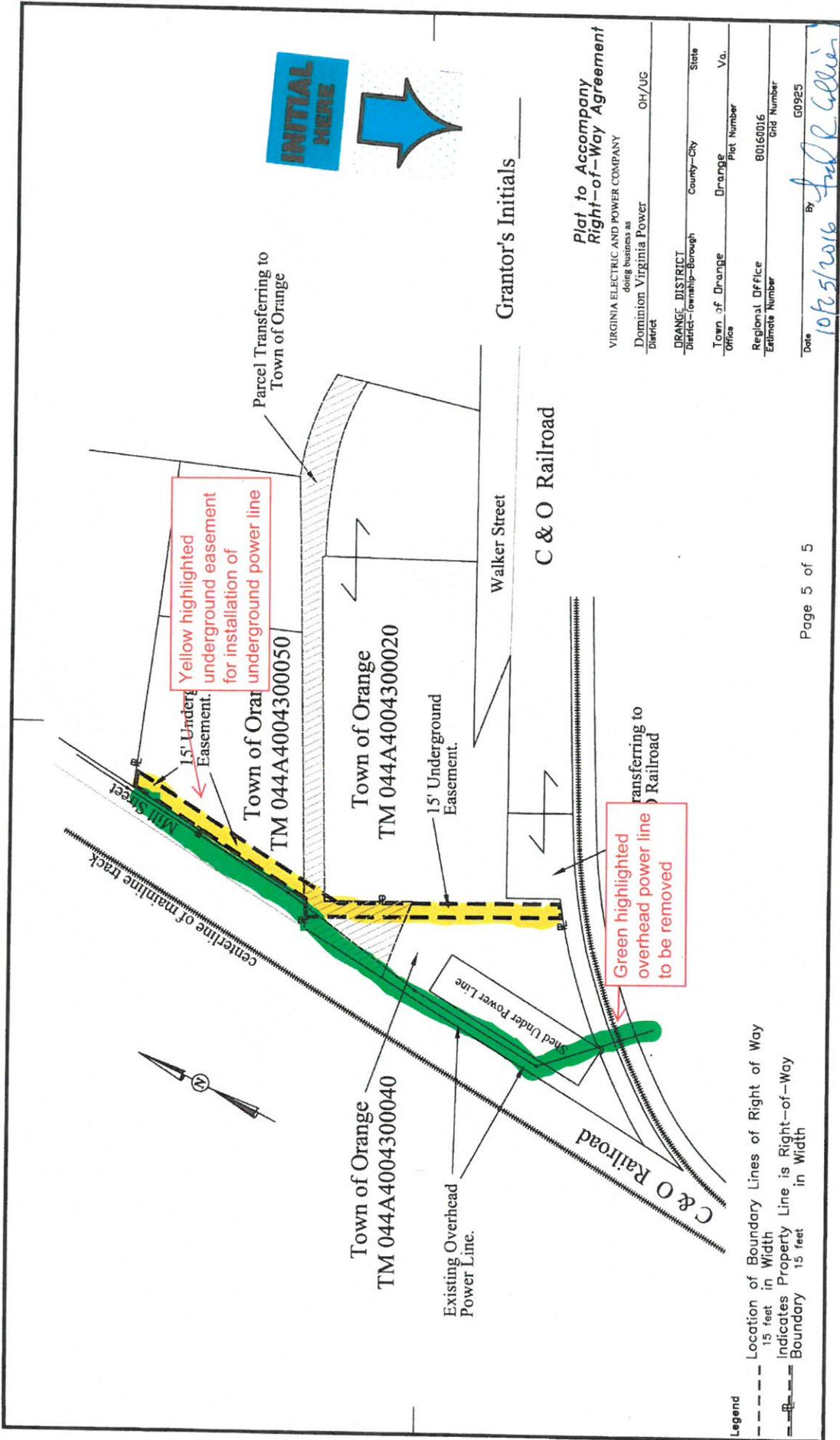
Discussion regarding the granting of an easement to Dominion Virginia Power to install an underground power line which will replace an above ground power line. This easement is located on property where the Public Works Facility is located.

SUMMARY:

- This item has been placed on the agenda for discussion and authorization is needed to advertise for a Public Hearing.
- Please see attached map.

MOTION:

“I move that Town Council authorize staff to advertise a Public Hearing regarding the granting of an underground easement to Dominion Virginia Power.”



**INITIAL
HERE**

↓

Grantor's Initials _____

**Plat to Accompany
Right-of-Way Agreement**

VIRGINIA ELECTRIC AND POWER COMPANY
doing business as
Dominion Virginia Power
District OH/UG

DRANGE DISTRICT
District—Township—Borough County—City State

Town of Drange Orange Plat Number V.a.
Office

Regional Office 80160016 Ord Number
Estimate Number

Date 10/25/2016 By *Paul R. Collins* GG925

Legend

--- Location of Boundary Lines of Right of Way
15 feet in Width

--- Indicates Property Line is Right-of-Way
Boundary 15 feet in Width